

**MINUTES OF PRE-BID MEETING**  
**BIHAR HORTICULTURE DEVELOPMENT SOCIETY**  
**2<sup>nd</sup> Floor, Krishi Bhawan, Mithapur, Patna - 800001**

<b>Tender Title:</b>	<ul style="list-style-type: none"><li>E-Tender notice for Empanelment of Agencies/Firms involved in supply/installation of the materials required for Roof Top Gardening scheme to assure the availability of the same to the beneficiary for execution of the Roof Top Gardening Scheme during 2024-25, 2025-26, 2026-27 in the four districts of Bihar (Patna, Gaya, Muzaffarpur, Bhagalpur)</li></ul>
<b>Date &amp; Time of Pre-bid Meeting</b>	<ul style="list-style-type: none"><li>15.10.2024, 11:00 AM</li></ul>
<b>Mode</b>	<ul style="list-style-type: none"><li>Virtual</li></ul>
<b>Venue:</b>	<ul style="list-style-type: none"><li>Directorate of Horticulture, Department of Agriculture, 2nd Floor, Krishi Bhawan, Mithapur, Patna - 800001</li></ul>

A Pre-Bid meeting for Request for Proposal for the Selection & Empanelment of Agencies/Firms involved in supply/installation of the materials required for Roof Top Gardening scheme to assure the availability of the same to the beneficiary for execution of the Roof Top Gardening Scheme during 2024-25, 2025-26, 2026-27 in the four districts of Bihar (Patna, Gaya, Muzaffarpur, Bhagalpur) was held on 15<sup>th</sup> October 2024 at 11:00 AM, under the chairmanship of Director (Horticulture), Directorate of Horticulture, BHDS, Patna. Five Agencies participated in the pre-bid meeting whose details are annexed below: -

- I. M/S Living Green Organics Pvt. Ltd.
- II. Vansh Trading Company
- III. Manas Agri Biotech Pvt. Ltd
- IV. Bright Agro
- V. Maa Durgeshwari Pvt. Ltd.

The pre bid queries submitted and responses are as listed below:



Section/Part of RFP and page No. clause	Query/Request for clarification/modification	Response
Page 2 of technical qualification for Agency, Point No-2.	Should have office in Bihar. / Godown & after sale service Centre. (Proof Documents Required)	Proof document is the necessary document in the context of this RFP for technical evaluation. Proof Document can be a rent agreement, GST Registration Certificate/ or any other documents showcasing that its office is in Bihar.
Page 3 of RFP, Point No- F	Is the satisfactory Report have to be submitted by Beneficiary?	Yes, the satisfactory report must be submitted by the beneficiary to the concerned ADH (Assistant Director Horticulture) of the district.
Page no -14 of Annexure- IV (A)	What will be the size of Perennial & Ornamental plants?	The size of perennial plants will be 2 feet & 1-1.5 feet for ornamental plants.
No mentioned in RFP.	Is there any exit policy for Agency in this RFP?	In this RFP there is no such provision of exit policy for Agency, but if any agency wants to withdraw its name from empanelment, he must submit a formal letter to Director Horticulture, Directorate of Horticulture, BHDS, Patna immediately.
Page-16 of financial Proposal (Annexure- VI) & Page-18 of financial proposal (Annexure-VII)	Is the Agency have to provide three- years complete maintenance in the state of Bihar in accordance with the specifications for both schemes i.e. Farming bed & Clay Pot Scheme?	No, the Agency have to provide only one-year complete maintenance in the state of Bihar in accordance with the specifications for both schemes.
Page No- 3, Point No-3.4	Is the Tender based on L1?	Yes, the tender is based on L1 Criteria.

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Section/Part of RFP and page No. clause	Query/Request for clarification/modification	Response
Page No-4, Point No- 13 of RFP.	Is the EMD will be returned after three years?	Yes, the EMD will be return after three years.
Page -13 & 16 of RFP.	Correction in specification of Farming Bed Scheme for Roof Top Gardening (Annexure-IV)	<p>Revised Correction: -</p> <p>Under the list of component details, S.N. No- 3, <b>container (24 inches x 24 inches)</b></p> <p>Under the list of component details, S.N. No-4, <b>Round Spinach Growing Bag (24 inches x 12 inches)</b></p>
Page- 4, Point no- 14.	What is the deposit amount of performance Security Deposit?	The Successful agency should have to deposit an amount of 5% ( <b>Incl. GST</b> ) of the quoted project cost as performance security money.
	What would be the maintenance work for Agency?	<ul style="list-style-type: none"> <li>• Technical advice on plant protection measures, etc.</li> <li>• Maintenance of Drip Irrigation System.</li> <li>• Maintenance of Drainage System.</li> <li>• Scope of work as per Tender.</li> </ul>

**Note:** The Pre-bid meeting document shall now become part of the tender document.



4715-3981

4715-22/10/2024

22/10/24

(Abhishek Kumar)  
 Director Horticulture cum Mission Director,  
 State Horticulture Mission  
 Bihar Horticulture Development Society, GoB.