



बिहार सरकार

# उद्यान निदेशालय कृषि विभाग, बिहार



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पत्र संख्या- DOH/CS/58/2026

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दिनांक

३०/५/२०२६

प्रेषक,

अभिषेक कुमार, भा०व०से०  
निदेशक उद्यान-सह-मिशन निदेशक  
उद्यान निदेशालय, बिहार, पटना।

सेवा में,

उप निदेशक (शष्य), सूचना,  
कृषि विभाग, बिहार, पटना।

विषय :-

बिहार बागवानी विकास सोसाईटी के अधीन Short e-tender notice for The Empanelment of Third Party Inspection Agency (TPIA) of Per Drop More Crop (PDMC) Scheme under PM-RKVY / PMKSY in the State of Bihar हेतु विज्ञापन प्रकाशित करने के संबंध में।

महाशय,

उपर्युक्त विषय के संबंध में कहना है कि बिहार बागवानी विकास सोसाईटी के अधीन Short e-tender notice for The Empanelment of Third Party Inspection Agency (TPIA) of Per Drop More Crop (PDMC) Scheme under PM-RKVY / PMKSY in the State of Bihar हेतु ई-निविदा प्रकाशित की जानी है। तदालोक में विज्ञापन की प्रति ई-मेल के माध्यम से भेजी जा रही है।

अतएव निदेश है कि Short e-tender notice for The Empanelment of Third Party Inspection Agency (TPIA) of Per Drop More Crop (PDMC) Scheme under PM-RKVY / PMKSY in the State of Bihar हेतु ई-निविदा की सूचना को विभिन्न राष्ट्रीय/क्षेत्रीय हिन्दी एवं अंग्रेजी समाचार-पत्रों में प्रकाशित करना सुनिश्चित किया जाय।

अनुलग्नक :- यथोक्त।

विश्वासभाजन

(अभिषेक कुमार)

निदेशक उद्यान-सह-मिशन निदेशक  
उद्यान निदेशालय, बिहार, पटना।

**GOVERNMENT OF BIHAR**  
**DEPARTMENT OF AGRICULTURE**  
**DIRECTORATE OF HORTICULTURE**

**REQUEST FOR PROPOSAL (RFP)**  
**FOR**  
**EMPANELMENT OF THIRD PARTY INSPECTION AGENCY**  
**(TPIA)**  
**FOR INDEPENDENT MONITORING, VERIFICATION & EVALUATION**  
**OF**  
**PER DROP MORE CROP (PDMC) SCHEME**  
**UNDER PM-RKVY / PMKSY**

RFP Reference No.	
Date of Publication	04/05/2026
Pre-Bid Meeting Date	13/05/2026
Last Date for Submission	27/05/2026, 3:00 PM
Date of Technical Evaluation	29/05/2026
Date of Financial Bid Opening	01/06/2026
Portal	eProc2 – <a href="https://eproc2.bihar.gov.in">https://eproc2.bihar.gov.in</a>
Issuing Authority	Director Horticulture, Department of Agriculture, GoB.



**(Abhishek Kumar)**

Director Horticulture –cum- Mission Director, Bihar.

## 1. DEFINITIONS AND ABBREVIATIONS

Abbreviation	Full Form / Meaning
PDMC	Per Drop More Crop – a sub-component of PMKSY/PM-RKVY for promoting micro-irrigation
PMKSY	Pradhan Mantri Krishi Sinchai Yojana
PM-RKVY	Pradhan Mantri Rashtriya Krishi Vikas Yojana (post Oct 2024 restructuring)
TPIA	Third Party Inspection Agency
GoB	Government of Bihar
Gol	Government of India
DAC&FW	Department of Agriculture, Cooperation & Farmers' Welfare, MoA&FW, Gol
AAP	Annual Action Plan under PDMC/PMKSY
DBT	Direct Benefit Transfer
PFMS	Public Financial Management System
BHO	Block Horticulture Officer
SCP/TSP	Scheduled Caste Plan / Tribal Sub-Plan
DIP	Detailed Implementation Plan
SLSC	State Level Sanctioning Committee
IEC	Information, Education and Communication
KVK	Krishi Vigyan Kendra
ATMA	Agricultural Technology Management Agency
SPV	Special Purpose Vehicle
KML/KMZ	Keyhole Markup Language / zipped KML (GIS file formats)
GIS	Geographic Information System
RFP	Request for Proposal

<b>ToR</b>	Terms of Reference
<b>SLA</b>	Service Level Agreement
<b>MIS</b>	Management Information System
<b>NIC</b>	National Informatics Centre
<b>GGRC</b>	Gujarat Green Revolution Company (benchmark PDMC implementing agency)
<b>APMIP</b>	Andhra Pradesh Micro Irrigation Project (best-practice model)
<b>MICADA</b>	Micro Irrigation Command Area Development Authority, Haryana
<b>C-MIMS</b>	Centralized Micro Irrigation Management System (Gujarat)



## 2. PROJECT BACKGROUND & CONTEXT

### 2.1 National Policy Framework

The Per Drop More Crop (PDMC) scheme is a centrally sponsored sub-component of PM-RKVY (formerly PMKSY), aimed at expanding micro-irrigation coverage across India through subsidy-driven installation of drip and sprinkler systems. Following the **October 2024 restructuring of PM-RKVY** into an umbrella scheme.

The operative policy instruments are the PDMC Guidelines 2024 (revised) and the PM-RKVY Framework 2025. Under these guidelines, mandatory independent third-party inspection is a pre-condition for release of the second instalment of central funds and for subsequent AAP approvals by DAC&FW, GoI.

### 2.2 Bihar State Context

**Bihar presents a structurally unique micro-irrigation context** that any empanelled TPIA must understand deeply:

- i. North Bihar is characterised by high water table and near-zero agricultural tariffs. Consequently, the conventional water-conservation framing of PDMC is less compelling here. Evidence-based TPIA reporting must reflect yield enhancement metrics rather than solely water-saving metrics for North Bihar beneficiaries.
- ii. Under Bihar's proposed reform, 100% beneficiary verification is being delegated to Agriculture Coordinators (panchayat level), with BHOs conducting only 25% random checks. TPIA's verification framework must align with this tiered verification architecture.
- iii. Bihar proposes a 'Jal-Suraksha Rath' IEC campaign and mandatory company-level panchayat workshops to boost scheme uptake. TPIA will be expected to independently assess IEC reach and quality.

## 3. OBJECTIVES & SCOPE OF WORK

### 3.1 Objectives of TPIA Empanelment

- i. Ensure physical verification and geo-tagged documentation of 100% beneficiary installations with a structured sampling protocol for final certification.
- ii. Provide independent assurance to GoI/DAC&FW that subsidy disbursements are linked to functional, correctly-installed micro-irrigation systems.
- iii. Capture yield, water-use, and cropping pattern changes through impact evaluation for North and South Bihar agro-climatic zones separately.
- iv. Assess IEC effectiveness and beneficiary awareness levels at panchayat level.
- v. Generate structured, PFMS-compatible data to support DBT compliance and prevent duplicate/ghost beneficiary registrations.
- vi. Support the Department in building a geo-referenced MIS layer for annual AAP planning by providing KML/KMZ files for every installation cluster.

### 3.2 Detailed Scope of Work

#### A. Pre-Installation Verification

- i. Cross-validate beneficiary eligibility lists against land records (Bihar Bhumi portal), Aadhaar-seeded data, PFMS/DBT beneficiary databases, and SLSC-approved AAP targets.
- ii. Check for duplicate beneficiaries across years and across components (drip vs. sprinkler).
- iii. Verify that SCP and TSP earmarking norms are met in the approved beneficiary lists.
- iv. Validate that all company-level panchayat workshops (IEC) were conducted prior to installation, as per the Jal-Suraksha Rath campaign schedule.

## B. During-Installation Monitoring

- i. Deploy field inspectors at a ratio of not less than 1 inspector per 200 beneficiaries per district for concurrent monitoring.
- ii. Conduct random surprise visits (at least 15% of active installation sites in any week) to verify quality of material, correct installation procedures, and empanelled company compliance.
- iii. Check specifications of installed equipment against Bureau of Indian Standards (BIS) marks and DIP-approved specifications; flag sub-standard material immediately.
- iv. Capture geo-tagged photographs (minimum 4 per beneficiary: pre-installation land, lateral layout, drip head unit, water source connection) with device GPS coordinates and timestamps.

## C. Post-Installation Physical Verification

- i. Conduct 100% physical verification of all installed beneficiaries using the tiered framework: Agriculture Coordinator certification forms shall be independently cross-checked by TPIA field inspectors on a stratified random basis (minimum 25% in every block, 100% in blocks flagged as high-risk by Department or BHO).
- ii. Verify actual irrigated area against claimed area using GPS measurement tools; generate KML polygon for each installation.
- iii. Conduct hydraulic functionality tests: check emitter discharge uniformity (drip), precipitation uniformity (sprinkler), and operating pressure at head unit.
- iv. Obtain beneficiary acknowledgement (biometric / mobile OTP-based) at the time of post-installation verification, consistent with APMIP practice.
- v. Prepare beneficiary-level verification certificate (BVC) to be uploaded on Department MIS within 5 working days of field visit.

## D. 60-Day & 180-Day Functionality Check (Post-Disbursement)

- i. Conduct functionality checks on a stratified 20% sample of disbursed beneficiaries at 60 days post-installation.
- ii. Conduct a further 10% functionality check at 180 days to assess sustainability and after-sales service responsiveness.
- iii. Document functionality, maintenance status, and beneficiary satisfaction in structured survey format; compare against pre-installation baseline.
- iv. Report company-wise and district-wise failure rates; escalate to Department if failure rate exceeds 5% threshold.

## E. Impact Evaluation

- i. Design and implement a Difference-in-Differences (DiD) impact evaluation framework for a representative 5% sample of beneficiaries with comparable non-beneficiary control households.
- ii. Separately evaluate North Bihar (yield-enhancement framing: output per unit water, cropping intensity) and South Bihar (water conservation framing: area irrigated per unit water) indicators.
- iii. Administer baseline survey at enrolment and endline survey at crop harvest after the first season post-installation.
- iv. Submit Annual Impact Evaluation Report (AIER) to the Department by 30 November each year.

## F. IEC & Awareness Assessment

- i. Independently assess reach, coverage, and quality of Jal-Suraksha Rath IEC activities in a random 10% sample of panchayats covered.
- ii. Evaluate beneficiary recall of scheme benefits, operation & maintenance training, and grievance redressal mechanisms.
- iii. Submit IEC Assessment Report as part of each quarterly progress report.

## G. MIS, Data Management & Reporting

- i. Maintain a district-wise, beneficiary-level digital database of all verification records, photographs, and certificates in prescribed formats.



- ii. Submit data in structured formats compatible with the Department's MIS and with PFMS DBT requirements.
- iii. Provide KML/KMZ files delineating command areas for every installation cluster, to be submitted with each quarterly report.
- iv. Attend monthly review meetings with the Directorate of Agriculture and present district-wise progress dashboards.
- v. Submit findings to GoI for DAC&FW utilisation certificate and AAP approval support as required.

#### 4. DELIVERABLES AND TIMELINES

S.No.	Deliverable	Description	Timeline	Recipient
1	<b>Inception Report</b>	Work plan, sampling strategy, field team deployment plan, BVC templates, MIS data structure	Within 21 days of award	Director Horticulture (PDMC)
2	<b>Pre-Installation Verification Report</b>	Beneficiary list validation results, duplicate beneficiary flags, SCP/TSP compliance note	Before installation commencement	Director Horticulture (PDMC)
3	<b>Monthly Concurrent Monitoring Reports</b>	Random inspection findings, BIS compliance violations, district-wise installation progress (geo-tagged)	By 5th of following month	Director Horticulture (PDMC)
4	<b>Beneficiary Verification Certificates (BVC)</b>	100% beneficiary-level BVCs uploaded to Department MIS	Within 5 working days of field visit	MIS Portal
5	<b>Quarterly Progress Report (QPR)</b>	Cumulative verification status, IEC assessment, KML/KMZ files, company performance ratings	By 10th of month following quarter-end	Director Horticulture (PDMC)
6	<b>60-Day Functionality Check Report</b>	Emitter/sprinkler performance, company-wise failure rates, maintenance compliance	60 days post disbursement	Director Horticulture (PDMC)
7	<b>180-Day Sustainability Report</b>	Long-term functionality, beneficiary satisfaction, after-sales service assessment	180 days post disbursement	Director Horticulture (PDMC)
8	<b>Annual Impact Evaluation Report (AIER)</b>	DiD impact estimates (yield, water use, income) – North Bihar and South Bihar separately	By 30 November each year	PS, Agriculture & DAC&FW (GoI)
9	<b>IEC Assessment Report</b>	Panchayat-level IEC reach, beneficiary awareness scores	Included in each QPR	Director Horticulture (PDMC)
10	<b>Final Project Completion Report</b>	Comprehensive summary of all verifications, impact estimates, lessons learned, recommendations	Within 60 days of contract end	PS, Agriculture (GoB) & DAC&FW (GoI)

## 5. ELIGIBILITY CRITERIA

Bids shall be considered only from entities that satisfy **all** of the following eligibility criteria. Supporting documentary proof shall be uploaded as part of the technical bid.

### 5.1 Legal Status

Sl.	Criterion	Documentary Proof Required
E-1	The bidder shall be a legally registered entity in India – company (Companies Act 2013), LLP, registered society, statutory body, trust, or consortium of any two or more such entities.	Certificate of Incorporation / Registration Certificate
E-2	Consortium must designate a Lead Member; individual member companies must provide a signed Consortium Agreement (Annexure VI).	Consortium Agreement, Board Resolutions of all members
E-3	The bidder shall not be blacklisted / debarred by any Central / State Government agency as on the date of bid submission.	Self-declaration affidavit (Annexure III)
E-4	The bidder shall have a valid PAN, GST registration, and EPF/ESIC registration.	Copies of PAN, GSTIN certificate, EPF/ESIC registration

### 5.2 Technical Experience

Sl.	Criterion	Documentary Proof Required
E-5	Minimum 5 years of active operations in the domain of third-party inspection / independent monitoring / evaluation of government schemes (central or state).	Certificate of Incorporation & Audited Accounts / Work Orders
E-6	Experience of handling at least 3 (three) similar assignments in the last 7 years, where 'similar assignment' means third-party inspection / monitoring / evaluation of any of: PMKSY-PDMC, PMKSY-AIBP, PM-RKVY, RKVY-RAFTAAR, NHM, or equivalent state MI schemes.	Work Orders & Satisfactory Completion Certificates from respective client departments
E-7	At least 1 (one) assignment as TPIA for micro-irrigation (drip/sprinkler) schemes covering a geographic area of not less than 10,000 beneficiaries in any single year.	Completion Certificate & MIS reports submitted to client
E-8	Demonstrated capability in GIS-based field data collection and geo-tagged photo evidence management. (Experience with KML/KMZ mapping or equivalent GPS-based tools.)	Sample GIS reports / KML data outputs submitted to previous clients (anonymised if needed)
E-9	Experience in conducting structured household surveys and impact evaluation for agricultural development programmes.	Sample survey instruments and/or published evaluation reports

### 5.3 Financial Capacity

Sl.	Criterion	Documentary Proof Required
E-10	Average annual turnover of not less than ₹2 crore per year for the preceding 3 financial years.	Audited Balance Sheets and P&L Accounts (CA certified) for FY 2022-23, 2023-24, 2024-25
E-11	Net worth positive in each of the preceding 3 financial years (no negative net worth).	Same audited financials as E-10
E-12	Solvency certificate of minimum ₹50 lakh from a Scheduled Commercial Bank.	Original Solvency Certificate (not older than 6 months from bid submission date)

### 5.4 Key Personnel Requirements

The following minimum key personnel must be committed to this assignment by the bidder:

Sl.	Position	Qualification	Min. Experience	Remarks
1	<b>Team Leader / Project Director</b>	Post-Graduate in Agriculture / Agri-Economics / Rural Development	12 years	Must be dedicated exclusively to this assignment; based in Patna
2	<b>Deputy Team Leader / Quality Control Manager</b>	Graduate in Agriculture / Civil / Rural Development	8 years	Responsible for overall QC of field verification processes
3	<b>Zonal Coordinators (North Bihar &amp; South Bihar)</b>	Graduate in Agriculture / relevant field	5 years each	Must be resident in Bihar; fluent in Maithili/Bhojpuri/Magahi as applicable
4	<b>District-level Inspectors (minimum 1 per district / 38)</b>	Diploma/Graduate in Agriculture or related	3 years each	Resident preference; experience with government scheme field work
5	<b>GIS &amp; Data Analyst</b>	Post-Graduate / Graduate in GIS, Remote Sensing, or Computer Science	5 years	Proficient in QGIS/ArcGIS; KML/KMZ file generation; MIS dashboarding
6	<b>Impact Evaluation Expert</b>	Post-Graduate in Economics / Statistics / Agriculture with evaluation experience	7 years	Responsible for DiD impact evaluation design and analysis
7	<b>Finance &amp; Accounts Officer</b>	CA / Graduate in Commerce	5 years	For PFMS/DBT reconciliation and audit trail documentation

## 6. EVALUATION METHODOLOGY & MARKING SCHEME

The selection shall be on a **Quality and Cost Based Selection (QCBS)** basis with a 70:30 technical-to-financial weightage.

### 6.1 Technical Evaluation (70 Marks)

Sl.	Evaluation Criterion	Max. Marks	Sub-criteria / Scoring Notes
T-1	Organisational Profile & Track Record	10	5 years ops: 2; 10+ years: 5; >15 years: 7. Registered in Bihar with existing office: +3
T-2	Relevant Project Experience (PDMC / MI scheme TPIA or equivalent)	20	3 similar: 10; 4 similar: 15; 5+: 20. Bonus: Bihar/Eastern India experience +3 (over and above 20, capped at 20)
T-3	Scale of Previous Assignments (number of beneficiaries handled as TPIA)	10	<10,000 beneficiaries: 3; 10,000–50,000: 6; >50,000: 10
T-4	Technical Approach & Methodology	15	Quality of field verification protocol: 5; GIS/geo-tagging plan: 5; DiD impact evaluation design: 5
T-5	Key Personnel Qualifications & Experience	10	CVs evaluated: Team Leader 3, Deputy TL 2, GIS Analyst 2, Impact Expert 2, District Inspectors 1
T-6	Understanding of Bihar-specific Context	5	North Bihar water-abundance challenge; BHO shortage; flood-adapted MI; PFMS/DBT compliance
T-7	GIS & MIS Technology Capabilities	5	Own GIS tools: 3; cloud-based MIS infrastructure: 2; PFMS API integration experience: +2 (capped at 5)
T-8	Financial Capacity (Turnover, Solvency)	5	₹2–5 cr: 2; ₹5–10 cr: 4; >₹10 cr: 5

**Minimum qualifying technical score: 49 out of 70 (70%).** Bids scoring below this threshold shall not have their financial bids opened.

### 6.2 Financial Evaluation (30 Marks)

The financial score (Sf) shall be calculated as:

$$Sf = (\text{Lowest Valid Financial Bid} / \text{Bidder's Financial Bid}) \times 30$$

### 6.3 Final Combined Score & Ranking

$$\text{Final Score} = 0.70 \times \text{Technical Score (normalised to 100)} + 0.30 \times \text{Financial Score (normalised to 100)}$$

All technically qualified bidders shall be ranked. The Directorate may empanel up to 3 (three) agencies in order of merit. Work shall be allocated based on availability, district coverage capacity, and Departmental discretion.

## 7. BID PROCESS & SUBMISSION REQUIREMENTS

### 7.1 Bid Structure

The bid shall be submitted in **two envelopes (online)** on eProc2:

- i. Envelope 1 – Technical Bid: Eligibility documents, technical proposal (methodology, work plan, CVs, GIS capability evidence), and all required Annexures.
- ii. Envelope 2 – Financial Bid: Bill of Quantities (BOQ) as per Annexure IX, in the format prescribed. The financial bid should not contain any condition. Conditional bids shall be summarily rejected.

### 7.2 Bid Security (EMD)

- i. Earnest Money Deposit (EMD): ₹5,00,000 (Rupees Five Lakh Only) in the form of Bank Guarantee / DD from a Scheduled Commercial Bank in favour of 'Director, Agriculture (PDMC), Government of Bihar', valid for 180 days from the bid submission date.
- ii. Bids without valid EMD shall be summarily rejected.
- iii. EMD of unsuccessful bidders shall be returned within 30 days of award of contract. EMD of the selected bidder shall be converted to or replaced by the Performance Security.
- iv. EMD shall be forfeited if the bidder withdraws its bid within the validity period, or if the selected bidder fails to furnish Performance Security within the stipulated period.

### 7.3 Performance Security

- i. The selected TPIA shall furnish a Performance Bank Guarantee (PBG) equal to 5% of the total contract value within 15 days of receipt of Letter of Award (LoA).
- ii. The PBG must remain valid for the entire contract period plus 60 days.

### 7.4 Bid Validity

- i. Bids must remain valid for a minimum of 180 days from the last date of bid submission.

## 8. PAYMENT TERMS

Payments shall be made against submission and acceptance of deliverables, as per the following schedule:

Sl.	Milestone / Deliverable	Payment Trigger	% of Contract Value	Processing Timeline
1	Mobilisation Advance (against PBG of equal value)	Submission and acceptance of Inception Report	10%	Within 15 days of Inception Report acceptance

2	<b>First Instalment: Pre-installation &amp; Concurrent Monitoring (Q1)</b>	Acceptance of Q1 QPR by Director, Agriculture	15%	Within 21 days of QPR acceptance
3	<b>Second Instalment: Post-installation Verification (all BVCs uploaded)</b>	100% BVC upload confirmed on MIS; BVC Completion Report accepted	30%	Within 21 days of acceptance
4	<b>Third Instalment: 60-Day Functionality &amp; Q2 QPR</b>	Acceptance of 60-Day Functionality Report and Q2 QPR	15%	Within 21 days of acceptance
5	<b>Fourth Instalment: Annual Impact Evaluation Report (AIER)</b>	Acceptance of AIER by PS, Agriculture	15%	Within 21 days of AIER acceptance
6	<b>Final Payment: 180-Day Report &amp; Project Completion Report</b>	Acceptance of Final PCR; submission of No-Dues Certificate	15%	Within 30 days of PCR acceptance

**Note:** All payments shall be subject to applicable tax deductions at source (TDS) as per Income Tax Act and GST provisions. Payments shall be processed through PFMS only.

## 9. TERMS AND CONDITIONS

### 9.1 Contract Period

- i. The initial contract period shall be 2 (two) financial years – FY 2026-27 and FY 2027-28, commencing from the date of signing the agreement.
- ii. The Directorate reserves the right to extend the contract for a further period of 1 (one) year on the same terms and conditions, subject to satisfactory performance, with mutual consent.

### 9.2 Conflict of Interest

- i. The TPIA shall not have any financial, business, or other interest in any micro-irrigation equipment manufacturer, distributor, or installation company empanelled under the PDMC scheme during the contract period.
- ii. The TPIA shall not be engaged by any beneficiary or implementing company associated with PDMC Bihar during the contract period for any other paid work.
- iii. Any conflict of interest discovered post-award shall result in summary termination of contract and forfeiture of Performance Security.

### 9.3 Independence and Impartiality

- i. The TPIA and its field staff shall conduct all inspections objectively, without influence from implementing companies, local functionaries, or political considerations.
- ii. Field inspectors shall sign a Code of Conduct declaration and conflict-of-interest declaration before deployment (format at Annexure VII).
- iii. Any inspector found to have accepted any benefit from an implementing company or beneficiary shall be removed from the assignment, and the Department may pursue legal action.

### 9.4 Data Confidentiality

- i. All beneficiary-level data, verification records, and MIS data collected during the assignment shall be the exclusive property of the Government of Bihar.
- ii. The TPIA shall not publish, share, or use any data collected under this assignment for any purpose other than fulfilling this contract, without prior written approval of the Department.
- iii. The TPIA shall sign a Data Sharing Agreement (DSA) as part of the contract.

### 9.5 Penalty Clause (Service Level Agreement)

Sl.	Breach / Default	Penalty
1	Delay in submission of Monthly Concurrent Monitoring Report beyond 5th of following month	1% of monthly contract fee per day of delay, up to 10%
2	BVC upload delayed beyond 5 working days of field visit	₹500 per beneficiary per day of delay
3	Functionality check failure rate exceeding 5% not reported within 3 working days of detection	₹25,000 flat per instance
4	Key Personnel replacement without prior written approval of Department	₹50,000 flat penalty; replacement must be of equivalent or higher qualification
5	Data breach / unauthorised sharing of beneficiary data	Termination of contract, forfeiture of PBG & legal action
6	Submission of false verification certificates	Blacklisting, termination of contract, forfeiture of PBG & FIR
7	Non-deployment of prescribed number of district-level inspectors in any month	5% deduction from that month's invoice per inspector shortfall

### 9.6 Termination

- i. The Department may terminate the contract for convenience with 30 days' written notice. Payment shall be made for deliverables accepted until the date of termination.
- ii. The Department may terminate the contract for cause (material breach) with 15 days' cure period notice. If the breach is not remedied, the contract shall be terminated immediately with forfeiture of PBG.
- iii. The TPIA may terminate the contract for non-payment exceeding 60 days from payment due date, with 30 days' written notice.

### 9.7 Dispute Resolution

- i. Any dispute arising from this contract shall first be resolved through mutual discussion within 30 days of written notice of dispute.
- ii. If unresolved, the dispute shall be referred to the Principal Secretary, Department of Agriculture, Government of Bihar, whose decision shall be final and binding for administrative matters.
- iii. Disputes of a legal nature shall be subject to the exclusive jurisdiction of the Courts in Patna, Bihar.

### 9.8 Force Majeure

Neither party shall be liable for delays or failures in performance caused by events beyond their reasonable control including floods, earthquakes, declared pandemics, war, or statutory restrictions, provided timely notice is given and all possible mitigation measures are taken.

## 10. INSTRUCTIONS TO BIDDERS

- i. Bids must be submitted only through eProc2 portal (<https://eproc2.bihar.gov.in>). Portal registration is mandatory before submission.
- ii. All documents must be uploaded in PDF/A format (except financial BOQ which may be in XLSX). Each file must not exceed 15 MB.
- iii. Bidders must digitally sign all submission documents using their Class-3 DSC registered on eProc2.
- iv. Bids submitted after the stipulated deadline shall be automatically rejected by the portal. The Department shall not entertain any request for extension due to technical issues on the bidder's end.
- v. Bidders are encouraged to attend the pre-bid meeting to seek clarifications. Queries submitted after the deadline shall not be entertained.
- vi. The Department reserves the right to cancel this RFP, reject all bids, or re-issue the RFP at any stage without assigning any reason and without any liability to the bidders.
- vii. Canvassing in any form shall lead to automatic disqualification of the bidder.
- viii. The Department reserves the right to verify any document submitted by the bidder directly with the issuing authority.
- ix. In case of any discrepancy between the technical bid and the financial bid of the same bidder, the technical bid shall prevail.
- x. Bidders are advised to visit the project area before submission. No claim for additional compensation due to lack of site familiarisation shall be entertained.
- xi. The RFP document is available for download free of charge from eProc2 portal. No paper copies shall be issued.

## 11. LIST OF ANNEXURES

Annexure	Title	To Be Submitted By
I	Technical Bid Cover Sheet & Checklist	All Bidders
II	Organisation Profile Form	All Bidders
III	Self-Declaration (Non-Blacklisting / Conflict of Interest)	All Bidders
IV	Statement of Similar Assignments (Experience Matrix)	All Bidders
V	Curriculum Vitae Format for Key Personnel	All Bidders
VI	Consortium Agreement Format (if applicable)	Consortium Bidders
VII	Field Inspector Code of Conduct & Conflict of Interest Declaration	To be submitted post-award at mobilisation
VIII	Technical Proposal Format (Approach & Methodology)	All Bidders
IX	Financial Bid – Bill of Quantities (BOQ)	All Bidders (Envelope 2)
X	Beneficiary Verification Certificate (BVC) Template	For reference; to be used post-award



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XI	Proforma for Monthly Concurrent Monitoring Report	For reference; to be used post-award
XII	Impact Evaluation Framework Template (Baseline Survey Instrument)	For reference; to be used post-award
XIII	Proforma for 60-Day and 180-Day Functionality Check Report	For reference; to be used post-award
XIV	Data Sharing Agreement (DSA) Format	To be signed at contract stage
XV	Performance Bank Guarantee Format	Selected Bidder only, within 15 days of LoA



## ANNEXURE I – TECHNICAL BID COVER SHEET & SUBMISSION CHECKLIST

RFP Reference: [RFP No.] | Bidder Name: \_\_\_\_\_

Sl.	Document / Requirement	Enclosed (Y/N)	Page No.
1	Certificate of Incorporation / Registration		
2	Consortium Agreement (if consortium bid)		
3	Self-Declaration – Non Blacklisting (Annexure III)		
4	PAN Card Copy		
5	GST Registration Certificate		
6	EPF/ESIC Registration		
7	Audited Annual Reports (FY 22-23, 23-24, 24-25)		
8	Solvency Certificate from Scheduled Commercial Bank		
9	Statement of Similar Assignments (Annexure IV)		
10	Work Orders + Completion Certificates for all claimed projects		
11	CVs of all Key Personnel (Annexure V format)		
12	Technical Proposal – Approach & Methodology (Annexure VIII)		
13	GIS capability evidence (sample KML/maps)		
14	Sample impact evaluation report (previous assignment)		
15	EMD – Bank Guarantee / DD (₹5,00,000)		
16	Power of Attorney (for authorised signatory)		
17	Declaration of Bid Validity (minimum 180 days)		

I/We certify that all information furnished in this bid is true, correct and complete, and that I/we have read and accepted the terms and conditions of the RFP.

<p><b>Date:</b> _____</p> <p><b>Place:</b> _____</p>	<p><b>Authorised Signatory Name:</b></p> <p>_____</p> <p><b>Designation &amp; Seal:</b></p> <p>_____</p>
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## ANNEXURE IX – FINANCIAL BID: BILL OF QUANTITIES (BOQ)

**IMPORTANT:** This Annexure must be submitted ONLY in Envelope 2 – Financial Bid. Do NOT include pricing in the Technical Bid. Conditional bids shall be rejected.

**Bidder Name:** \_\_\_\_\_

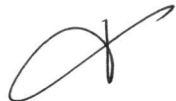
Sl.	Item / Activity	Unit	Qty (Est.)	Rate per Unit (₹)	Total Amount (₹)	Remarks
1	Pre-Installation Verification (beneficiary list validation, SCP/TSP compliance, duplicate check) – across all 38 districts	Lump Sum per annum	1			
2	Concurrent Field Monitoring (random site visits, BIS compliance checks) – per beneficiary inspected	Per Beneficiary	[~50,000]			Rate inclusive of TA/DA & logistics
3	Post-Installation Physical Verification (100% BVC generation, GPS measurement, biometric acknowledgement) – per beneficiary	Per Beneficiary	[~50,000]			Rate inclusive of TA/DA & logistics
4	60-Day Functionality Check – per beneficiary sampled (20% of total)	Per Beneficiary	[~10,000]			
5	180-Day Sustainability Check – per beneficiary sampled (10% of total)	Per Beneficiary	[~5,000]			
6	Annual Impact Evaluation Report (AIER) – baseline + endline survey (5% sample with control groups)	Lump Sum per annum	1			Includes survey design, data collection, analysis
7	IEC Effectiveness Assessment (random panchayat assessment, beneficiary awareness surveys)	Lump Sum per annum	1			
8	GIS Mapping & KML/KMZ submission (command area polygons for all installation clusters)	Per District per Annum	38			
9	Quarterly Progress Reports (QPR) – including data entry, MIS upload, report preparation	Per QPR	8 (2 years)			

10	Monthly Concurrent Monitoring Reports	Per Report	24 (2 years)			
11	Final Project Completion Report	Lump Sum	1			
12	Project Management & Overhead (Team Leader, Deputy TL, Office costs, admin, travel, insurance)	Lump Sum per annum	2			Detail to be provided in tech bid
<b>GRAND TOTAL (Inclusive of all taxes, GST, TA/DA, logistics, field costs)</b>						

**Note 1:** Quantities shown are estimates. Actual quantities may vary by  $\pm 20\%$ . Payment shall be made on actual quantities verified and accepted.

**Note 2:** All rates are to be quoted inclusive of GST, TA/DA, accommodation, field logistics, communication costs, data management costs, and all other overheads. No additional claim shall be entertained.

**Note 3:** Rates quoted shall remain firm for the entire contract period (2 years). No price escalation shall be admissible.



### CONTACT FOR QUERIES

<b>Designated Nodal Officer</b>	Shri Bijay Pandit
<b>Designation</b>	Deputy Director Horticulture (PDMC)
<b>Department</b>	Department of Agriculture, Government of Bihar
<b>Address</b>	Bihar Government Secretariat, Vikas Bhawan, Patna – 800 015
<b>Email (eProc2 Query Only)</b>	dir-bhds-bih@nic.in
<b>eProc2 Portal</b>	<a href="https://eproc2.bihar.gov.in">https://eproc2.bihar.gov.in</a>
<b>PDMC Scheme Reference</b>	PDMC Guidelines 2024 (DAC&FW) & PM-RKVY Framework 2025

— End of RFP Document —

*Directorate of Horticulture, Department of Agriculture, Government of Bihar, Patna – 800 015*

