

उद्यान निदेशालय, बिहार

2nd floor, Room No.-318, Krishi Bhawan, Mithapur, Patna-800001, E-mail: dir-bhds-bih@nic.in, website: www.horticulture.bihar.gov.in

पत्र संख्या : DOH/SS/78/2025 2521

पटना, दिनांक

22/9/2025

प्रेषक,

अभिषेक कुमार भा०व०से०

निदेशक उद्यान-सह-मिशन निदेशक,

उद्यान निदेशालय, बिहार, पटना।

सेवा में,

उप निदेशक (शष्प) सूचना,

कृषि विभाग, बिहार, पटना।

विषय:- छत पर बागवानी योजना अंतर्गत फार्मिंग बेड हेतु निविदा प्रारूप को पोर्टल पर अपलोड करने के संबंध में।

महाशय,

उपर्युक्त विषय के संबंध में सूचित करना है कि संलग्न छत पर बागवानी योजना अंतर्गत फार्मिंग बेड हेतु निविदा प्रारूप प्रकाशनार्थ IPRD के पोर्टल पर अपलोड कराना सुनिश्चित किया जाए।

अनुलग्नक:-यथोक्त।

विश्वासभाजन

22/9/25

(अभिषेक कुमार)

निदेशक उद्यान-सह-मिशन निदेशक,
उद्यान निदेशालय, बिहार, पटना।



Govt. of Bihar
Bihar Horticulture Development Society, Patna
(State Horticulture Mission)
2nd Floor, Krishi Bhawan, Mithapur, Patna-800001,
Phone Fax: 0612-2547772, e-mail: dir-bhds-bih@nic.in,
Website: horticulture.bihar.gov.in

NOTICE – INVITING VERY SHORT E-TENDER

Through e-procurement mode only over (<https://eproc2.bihar.gov.in>)

Very Short e-Tender Notice for Empanelment of Agencies/Firms involved in supply/installation of the materials required for Roof Top farming bed to assure the availability of the same to the beneficiary for execution of the Roof Top Farming bed during 2025-26 and 2026-27 in different blocks of Patna, Gaya, Bhagalpur, Muzaffarpur district in Bihar.

For the holistic development of horticulture as well as timely and smooth execution of the roof top farming bed on pucca roof of beneficiaries in 2025-26 in the state of Bihar, Bihar Horticulture Development Society (BHDS), Bihar, Patna invites online bids for empanelment from Interested Govt. & Non Govt. Organization/Reputed Manufacturers/Authorized dealers/Firms/Agency/Company having the ability to make available/installation of the material and run the unit required for Roof Top Gardening based on unit cost of the components already fixed in the scheme.

The filled e-tender for technical & financial bid should be uploaded on the website: eproc2bihar.gov.in by the bidder The EMD and Document cost pay through online mode (NEFT/RTGS/CHALLAN) will be mandatory for bidders.

SN	Activity	Date/Time: Duration
1.	Start Date & Time for Downloading of Tender document	23/09/2025 (11:00 Hrs)
2	Date and place for virtual pre-bid meeting	27.09.2025 (01.00 Hrs.) Virtual, Link is provided on http://eproc2.bihar.gov.in
3.	Last Date & Time for Downloading of Tender document	28/09/2025 (15:00 Hrs)
4.	Last Date & Time for submission/ uploading of offer/Bid	28/09/2025 (15:00 Hrs)
5.	Date and time of technical bid opening	28/09/2025 (15:00 Hrs)
6.	Date and time of financial bid opening	To be intimated to technically successful bidder only
7.	Nodal officer/Contact person for queries	Sri Deo Narayan Mahto, Deputy Director Horticulture (Mob No.-9031643054)
8.	Mode of Empanelment	Least Cost Based Empanelment- LCBS (L1)

Mission Director, Bihar Horticulture Development Society, Patna reserves the right to revise/change/ cancel the proposal without assigning any reasons thereof.

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22/9/25

Mission Director,
Bihar Horticulture Development
Society, Bihar, Patna

Technical Qualification for Agency: -

S No	Particulars	Details
I.	Agency	May be Govt./Semi-Govt. Organization/Private agencies
ii.	Agency's Office/ Office/Godown	Should have office in Bihar, godown & After Sale Service Centre and demonstration plots in Bihar.
iii.	Agency's Annual Turn Over	Not less than 50 Lakhs in last two financial years (2023-24 and 2024-25). Attach copy of I.T. Return with computation and self attached copy of profit & loss and balance sheet in this respect of the above mentioned financial years.
iv.	Experience	Should have at least 03 year experience in Gardening, Landscaping, Roof Top Gardening and Vertical Gardening.
v.	Document's Cost	Rs. 500/- (Rs. Five Hundred) only through online mode.
vi.	Earnest Money Deposit	EMD of Rs. 1,00,000/- (One Lakh Rupees only) through online mode (NEFT/RTGS) will be mandatory for successful bidder
vii.	Empanelment/ Registration Fee	Empanelment/registration fee will be Rs. 25,000/- for one year which will be non-refundable. It will be essential only for finally, financially qualified agency.
viii.	Agency's GST	Furnish copy of GST return with GSTIN number of last two years 2023-24 & 2024-25
ix.	Affidavit	From notary stating that the firm is not blacklisted/debarred by any State Govt./Central Govt. on account of corrupt or fraudulent practices.
x.	Manufacture Unit	Agency should have its own manufacturing unit Authorized dealers should have proper authorization of concerned manufacturuers and authorization from concerned dealers.
xi.	Catalogue of the components	Should submit catalogue of the components and its layout design
xii.	PAN Card Details	Provide the pan card details of the company/firm/organization
xiii.	BHDS rights	Mission Director reserves the right to increase or decrease the quantity, distribute the quantity of components among the empanelled agency. Mission Director, Bihar Horticulture Development Society, Patna reserves the right to revise/change/cancel the tender without assigning any reasons thereof.

List of Components under Roof Top Gardening and its cost with one year complete maintenance already fixed in the scheme & working area of the scheme

S. N.	Item	Qty	Rate	Value	Component Details
1	2	3	4	5	6
1	Portable Farming System (40 sq. ft. growing area + 30 sq. ft. walk around area) Size 10 ft x 10 inch)	3	14600	43800	Vermi compost (100kg) + Cocopeat dry (40kg) + Perlite (1kg) + Concentrated Organic material (3Kg) for one potable farming system
					Ms Frame
					Green Net (120 sqft)
					Drip System (For 120 Sqft)
					Sub surface drainage system (For 120 sqft)
2	Organic Gardening Kit (for 9 months)	2	1000	2000	Organic spray (12 bottle)
					Yellow sticky trap (1)
					Bio-fertilizer (mid-season) (4 kg)
					Bio-fertilizer (end-season) (5 kg)
					Net thread
3	Fruit Bag (24 inches x 24 inches)	6	500	3000	Container (24 inches x 24 inches)
					Drip System
					Vermi compost (20 kg) + Cocopeat dry (10 kg) + Gangetic silt for one Fruit bag
4	Round spinach growing bag (24 inches x 12 inches)	5	400	2000	Container (24 inch x 12 inch)
					Drip System
					Vermi compost (12 kg) + Cocopeat dry (6 kg) + Gangetic silt for one growing bag
5	Drain cell	120ft	35	4200	HDPE (30 mm)
6	Fruit Plant	6	80	480	Guava, mango, anar, fig etc.
7	Sapling tray (1 tray/Season)	40 (plant each season)	Hybrid seedling- 3 /plant Exotic plant- 10/plant	500	only seedling will be provided for vegetable crop except leafy vegetable
8	Hand sprayer	1	150	150	1 Litre
9	Khurpi	1	100	100	For deep hoeing
10	Drip installation with motor and bucket	1		300	
11	On site support visit	12 (Monthly 2 visit)	300	3600	
Total				60130	
Say as				60000	

Note: Installation of all components production peak chart, crop plant, crop seedlings, technology transfer and other detailed and related component should be provided by Agency/Company at proper time on annual basis. Above quantity may be increase or decrease as per requirement.

Patna (Patna sadar, Phulwarisharif, Danapur, Khagaul, Bihta of Urban area), Gaya Ji, Muzaffarpur, Bhagalpur of Municipal Corporation).

General Terms & Conditions for Empanelment :-

1. It will be mandatory for the applicant to perform all the jobs as assigned in the scheme during installation of the Roof Top farming bed at beneficiary's pucca roof for successful running of that garden throughout the year.
 2. Manufacturer/ Authorized Dealer/ Firms/ Agency/ Govt. & Non-Govt. Organization/ Companies applying for empanelment should have at least 03 Year experience in the filed of gardening or landscaping or roof top horticulture and its supply and installation of the concerned components as per the proposal for empanelment. Work order/ experience certificate issued from Govt/ or Non-Govt. Organization should be attached with proposal in support of experience, which clearly indicated firm's name and volume supplied with component wise unit price & payment.
 3. The following papers/documents must be attached with Proposal
 - a. Registration Certificate and detailed information of Factory, Firm/Company etc. as well as product catalogue of Manufacturer/Authorized Dealer/ Firms/ Agency/ Govt. Organization/ Company shall be attached with EOI.
 - b. Certificate issued by manufacturer being authorized dealer as well as registration certificate or organization and product catalogue must be attached with proposal.
 4. Proposal submitted without relevant papers/documents will be rejected.
 5. The firm should have its own manufacturing unit, plant and machinery etc and authorized dealer should have proper authorization of concerned manufacturers or having authorization of dealership.
 6. The average annual turnover of the firm must be Rs. 50.00 lakh in last two years. For the annual turn over, balance sheet and Profit & Loss along with annual report and I.T. return should be submitted as supporting documents for two financial year (2023-24 & 2024-25)
 7. The firm should furnish a copy of GSTIN registration number and GST return receipt of two financial year (2023-24 & 2024-25) with proposal.
 8. The successful agency should have to submit annual empanelment fee of Rs. 25,000/- (Twenty-Five thousand) in the form of demand draft payable to **Mission Director, Bihar Horticulture Development Society, Patna**. The annual empanelment fee is non refundable.
 9. Manufacturing unit/authorized dealer point my be inspected before approval as and when Mission Director, BHDS feel necessary to ensure the performance and quality of the product.
 10. In the event of any complaint regarding after sales service and in case of supply of defective/sub standard material, the empanelled firm shall have to rectify the defects within a period of 15 days.
 11. The BHDS is free to evolve strong punitive measure against empanelled companies to safeguard the interest of beneficiaries in order to ensure proper utilization of public funds.
 12. The material should be as per the quantity and quality as specified in the list of components under Roof Top Gardening. Failure to supply as per the specified quantity & quality shall result in the forfeiture of Performance Guarantee, blacklisting and legal action against the company.
 13. **Earnest Money Deposit (EMD)** of Rs. 1,00,000/- (One Lakh) and document fee of Rs 500/- (Five Hundred rupees only) should be paid in online mode (NEFT/RTGS/CHALAN). The earnest money of the technically unsuccessful firms will be refunded after the rejection of their Proposal and will be retained from the successful firms up to the time of execution of contract, till the submission of Performance Security and signing of agreements. 5% Performance Guarantee as per work order value to be deposited.
 14. EMD will be the part of technical proposal. Without EMD submission, any Firms/Agency technical document will not be evaluated.
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15. All the **proposal** documents should be signed by the **authorized person, carrying the prescribed letter of authority** and his full name and status should be indicated below his signature with the seal of agency/ company/ firm.
16. Conditional proposal will not be accepted.
17. No claim will be entertained afterwards for any increase in the market price or otherwise.
18. Every Firm/Agency must have a pool of 10 Gardeners for maintenance of Roof Top farming bed of individual beneficiaries as per demand. Gardener's name with agency engagement must be declared on empanelment with ESIC/EPF details.
19. Every Firm/Agency, who empanel have to ensure minimum 18 visit to individual beneficiaries after installation of Roof Top Gardening in a year.
20. **The proposal for empanelment will be opened** and will be evaluated by the evaluation committee at the society. Only such proposal will be evaluated in which required Earnest Money and Proposal document cost are deposited along with the Proposal and that meets other conditions of the proposal. Evaluation of the Proposal shall be carried out by a committee constituted by the Society, which shall look into compliance of specifications and of other conditions of PROPOSAL enquiry.
21. An agreement on non-judicial stamp of Rs. 1000.00 would be made mandatory for functional working to make available/installation of any component mentioned in Proposal between Mission Director, Bihar Horticulture Development Society and concerned Firm/Agency Authorized Person on followings points:-
 - i. The companies shall have to be make available material at the Roof Top of Beneficiaries of the state as per terms and conditions mentioned in agreement. No other charges such as octroi, packing, forwarding, freight, insurance, loading and unloading, clearance etc. will be allowed.
 - ii. The purchaser and the agency shall make every effort to resolve amicably by direct negotiation, in case of any disagreement or dispute arising between them under or in connection with the purchase, shall be settled by the Mission Director, BHDS, state HQ (Krishi Bhawan, Patna).
 - iii. The agencies shall have the full responsibility so far as the final work orders given by DHOs in this regard to beneficiaries.
 - iv. Component's material should be as per the quantity and quality as specified in the list of component under Roof Top Gardening. Failure to supply as per the quantity and quality as specified shall result for forfeiture of Performance Security, blacklisting and legal action against the agencies.
22. Payment against Bill/Voucher invoice shall be done under DBT (Direct Benefit Transfer) program only. No interest will be payable on the delayed payment. If any complaint is received from beneficiary regarding quality of the material/components sound true after enquiry then security deposit if any will be seized and shall result in forfeiture of EMD, black listing and legal action against the agency. BHDS/DHDS will release admissible subsidy under DBT program only on the basis of total quantity found with the beneficiary during physical verification.
23. Mission Director, BHDS Patna reserves the right to reject/cancel the empanelment of firm at any time if he/she is satisfied that it is desirable to do so in farmers interest after giving an opportunity of hearing such an applicant. The decision of Mission director, BHDS, Patna shall be final and binding.
24. The Bihar Horticulture Development Society reserves the right to accept/revise/change or reject any proposal or all at any time without assigning any reason thereof.

(Letter head of the proposer)

Name of Firm:

Address:

Phone No. /Mobile No.:

To,

The Mission Director,
State Horticulture Mission, Bihar
2nd floor, Krishi Bhawan,
Mithapur, Patna-800001

Subject: Submission of proposal for empanelment.
Sir,

In accordance with the terms & conditions of the enquiry notice to make available/ installation of Roof Top Gardening to the beneficiary of schemes in the district of Bihar.

I /We submit the **proposal** containing the following documents mentioned in checklist. (Please enclosed below documents Serially in proposal to be submitted)

S N	Particulars	Yes/ No	Page No
1	Authority Letter (Annexure I)		
2	Details of Earnest Money deposits (Annexure II a)		
3	Details of Proposal document cost (Online mode) (if purchased in person) (Annexure II(b))		
4	Technical Specification of Component treated as (Annexure III)		
5	Submission of Affidavit mentioning that the firm has not been blacklisted by any union or State Government in any matter. (Annexure IV)		
6	Proof of Experience for supply/installation, as indicated in Section 2 & Section 3.		
7	Photocopy of GST in registration & GST return of financial year 2023-24 & 2024-25.		
8	Photocopy of PAN Card No.		
9	Submit IT return of Financial Year 2023-24 & 2024-25		
10	Catalogue/ Literature (Optional)		
11	Submitted Balance Sheet of Financial Year 2023-24 & 2024-25		

Further, it is certified that the information furnished in this proposal documents is true and correct to the best of my/our knowledge & belief. I/we fully understand terms and conditions mentioned and undertake to abide by the terms & conditions and rules & regulations mentioned in the proposal document.

It is also certified that the proposer has never been blacklisted/debarred by Union or any State Government department or institute in any matter and the owners or partners/ directors have never been legally prosecuted & in any legal dispute with Union or any State Government department.

Signature of Authorized Signatory
Name
Designation

Dated.....

Seal of the firm

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(Letter head of the bidder)
AUTHORITY LETTER

Mr./Ms./

M/s.

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..... (Name & address with telephone no. of
authorized representative) is working with/on behalf of our firm as our authorized
representative/dealer for the State of Bihar.

He is authorized to submit, collect & correct all EOI/quotation/project documents
on behalf of the firm.

Signature of Authorized Signatory
Name

Designation

Seal of the firm

Dated.....



DETAILS OF EARNEST MONEY DEPOSIT

Earnest money as per details below is enclosed for the purpose of empanelment to make available/installation the components as specified under farming bed to the beneficiary of the schemes in the state at fixed unit cost already approved in the scheme.

NEFT/RTGS.....
Name of the bank.....
Branch.....
Dated.....
Amount (In Number & Words)
.....

Signature of Authorized Signatory
Name
Designation

Seal of the firm
Dated.....

DETAILS OF PROPOSAL DOCUMENT COST

PROPOSAL document cost as per details below is enclosed for the purpose to make available/installation the components as specified under Roof Top Gardening to the beneficiary of the schemes in the state at fixed unit cost already approved in the scheme.

NEFT/RTGS.....
Name of the bank.....
Branch.....
Dated.....
Amount (In Number & Words)
.....

Signature of Authorized Signatory
Name
Designation

Seal of the firm
Dated.....



List of Components under Roof Top Gardening and its cost with one year complete maintenance already fixed in the scheme & working area of the scheme

S. N.	Item	Qty	Rate	Value	Component Details
1	2	3	4	5	6
1	Portable Farming System (40 sq. ft. growing area + 30 sq. ft. walk around area) Size 10 ft x 10 inch)	3	14600	43800	Vermi compost (100kg) + Cocopeat dry (40kg) + Perlite (1kg) + Concentrated Organic material (3Kg) for one potable farming system
					Ms Frame
					Green Net (120 sqft)
					Drip System (For 120 Sqft)
					Sub surface drainage system (For 120 sqft)
2	Organic Gardening Kit (for 9 months)	2	1000	2000	Organic spray (12 bottle)
					Yellow sticky trap (1)
					Bio-fertilizer (mid-season) (4 kg)
					Bio-fertilizer (end-season) (5 kg)
					Net thread
3	Fruit Bag (24 inches x 24 inches)	6	500	3000	Container (24 inches x 24 inches)
					Drip System
					Vermi compost (20 kg) + Cocopeat dry (10 kg) + Gangetic silt for one Fruit bag
4	Round spinach growing bag (24 inches x 12 inches)	5	400	2000	Container (24 inch x 12 inch)
					Drip System
					Vermi compost (12 kg) + Cocopeat dry (6 kg) + Gangetic silt for one growing bag
5	Drain cell	120ft	35	4200	HDPE (30 mm)
6	Fruit Plant	6	80	480	Guava, mango, anar, fig etc.
7	Sapling tray (1 tray/Season)	40 (plant each season)	Hybrid seedling- 3 /plant Exotic plant- 10/plant	500	only seedling will be provided for vegetable crop except leafy vegetable
8	Hand sprayer	1	150	150	1 Litre
9	Khurpi	1	100	100	For deep hoeing
10	Drip installation with motor and bucket	1		300	
11	On site support visit	12 (Monthly 2 visit)	300	3600	
Total				60130	
Say as				60000	

Note: Installation of all components production peak chart, crop plant, crop seedlings, technology transfer and other detailed and related component should be provided by Agency/Company at proper time on annual basis. Above quantity may be increase or decrease as per requirement.

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Submission of Affidavit (For Technical proposal)

(Through Notary Public on Non-Judicial stamp paper of Rs.1000.00)

- Our firm is ready to make available/install the component as per quantity and quality specified in Roof Top Gardening mentioned in Enquiry notice for empanelment on unit cost of the component already fixed in the Roof Top farming beds, providing after sales services as well as system maintenance in the Roof Top Gardening for next one year from the date of installation/Uploading of Invoice.
- Our firm shall not be under declaration of ineligibility for corrupt and fraudulent practices issued by any State Government/GOI/Union territory.
- Our firm shall not be blacklisted by any State Government/GOI/Union territory etc. at the time of submission of tender bid for any item or by any reason.
- No legal issues regarding Supply/Installation of Roof Top Gardening component is pending in any court. (If any legal issues are pending the regarding detail should be explained separately).

Signature of Authorized Signatory
Name

Designation

Seal of the firm
Dated.....

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FINANCIAL PROPOSAL
(On Letter head of the proposer)

Name of Firm:

Address:

Phone No. /Mobile No.:

To,

The Mission Director,

State Horticulture Mission, Bihar

2nd Floor, Krishi Bhawan, Mithapur, Patna-800001

Sir,

I / we do hereby tender rates for supply of Different Components under Roof Top Gardening (Farming bed) and its costs with one year complete maintenance in the state of Bihar in accordance with the specifications in all respects and instructions in the Annexure IV.

S. N.	Item	Qty	Component Details	Rate in Rs each component (in figurese & words both inclusive of all kind of taxes & FOR at the execution site)	Cumulative Total Rate in Rs.
1	2	3	6	7	8
1	Portable Farming System (40 sq. ft. growing area + 30 sq. ft. walk around area) Size 10 ft x 10 inch)	3	Vermi compost (100kg) + Cocopeat dry (40kg) + Perlite (1kg) + Concentrated Organic material (3Kg) for one potable farming system		
			Ms Frame		
			Green Net (120 sqft)		
			Drip System (For 120 Sqft)		
			Sub surface drainage system (For 120 sqft)		
2	Organic Gardening Kit (for 9 months)	2	Organic spray (12 bottle)		
			Yellow sticky trap (1)		
			Bio-fertilizer (mid-season) (4 kg)		
			Bio-fertilizer (end-season) (5 kg)		
			Net thread		
3	Fruit Bag (24 inches x 24 inches)	6	Container (24 inches x 24 inches)		
			Drip System		
			Vermi compost (20 kg) + Cocopeat dry (10 kg) + Gangetic silt for one Fruit bag		
4	Round spinach growing bag (24 inches x 12 inches)	5	Container (24 inch x 12 inch)		
			Drip System		
			Vermi compost (12 kg) + Cocopeat dry (6 kg) + Gangetic silt for one growing bag		
5	Drain cell	120ft	HDPE (30 mm)		
6	Fruit Plant	6	Guava, mango, anar, fig etc.		
7	Sapling tray (1 tray/Season)	40 (plant each season)	only seedling will be provided for vegetable crop except leafy vegetable		
8	Hand sprayer	1	1 Litre		
9	Khurpi	1	For deep hoeing		
10	Drip installation with motor and bucket	1			
11	On site support visit	12 (Monthl y 2 visit)			
Total (in figures)					
Total (in words)					

Price quoted are inclusive of Taxes/Duties like /GSTIN, Inspection charges etc., if any.

The prices should be quoted in Indian Rupees only, for each item separately, both in figures and words in such a way that interpolation is not possible and all over-writings should be strictly avoided or rewritten and correction should be duly attested prior to the submission of tender. The rates should include all taxes packing costs, transportation, unloading costs at destination, irrespective of District Head Quarter (s) in Bihar.

Signature of Authorized Signatory
Name

Designation

Seal of the firm
Dated.....

