



**Department of Agriculture**  
**Bihar Horticulture Development Society, Patna**  
**(State Horticulture Mission)**  
**2<sup>nd</sup> Floor, Krishi Bhawan, Mithapur, Patna-800001,**  
Phone Fax: 0612-2547772, e-mail: dir-bhds-bih@nic.in,  
Website: horticulture.bihar.gov.in

**NOTICE – INVITING e-TENDER**

Through e-procurement mode only over (<https://eproc2.bihar.gov.in>)

**e-Tender notice for empanelment of the agencies for supplying the planting material of  
Gooseberry (Aonla), Lemon, Apple Ber, Guava during 2025-26 in the State of Bihar.**

For the holistic development of horticulture in the state of Bihar, Bihar Horticulture Development Society (BHDS), Bihar, Patna invites very e-tender from interested registered/recognized nurseries or their authorized distributors/agent to ensure timely availability of quality **Gooseberry (Aonla), Lemon, Apple Ber, Guava** fruit saplings on uniform price to the farmers of the state of Bihar. In determination of uniform price of Plants for the state, financial proposals of the technically qualified agencies will be evaluated.

E-tender forms including terms and conditions for technical qualification, specifications, as well as quality and quantity of Planting Material and procedure is available on website: [horticulture.bihar.gov.in](http://horticulture.bihar.gov.in)/<https://eproc2.bihar.gov.in>. Applicants may upload/submit their tender along with all required documents for technical qualification through the online portal <https://eproc2.bihar.gov.in>. Financial proposals should also be proposed on that portal in prescribed form separately.

**Proposal can only be uploaded/submitted on the website <https://eproc2.bihar.gov.in> while EMD and Tender fee payment should be through online mode (NEFT/RTGS).**

SN	Activity	Date/Time: Duration
1.	Start Date & Time for Downloading of Tender document	15.06.2025 (10:00 Hrs.)
2	Date and Place of Pre-bid Meeting in hybrid mode (Offline/Online)	23.06.2025 (12.00 Hrs.) Directorate of Horticulture, Department of Agriculture, 2nd Floor, Krishi Bhawan, Mithapur, Patna – 800001
2.	Last Date & Time for Downloading of Tender document	30.06.2025 (14:00 Hrs.)
3.	Last Date & Time for submission/ uploading of offer/Bid	05.07.2025 (15:00 Hrs.)
4.	Date and time of technical bid opening	05.07.2025 (15:30 Hrs.)
5.	Date and time of financial bid opening	To be intimated to technically successful bidder only
6.	Nodal officer/Contact person for queries	Sri Sanjay Kumar Sinha, Deputy Director Horticulture(Nursery Development) (Mob No.-9031643056)
7	Mode of Empanelment	Least Cost Based Empanelment- LCBS (L1)

Mission Director, Bihar Horticulture Development Society, Patna reserves the right to revise/change/cancel the proposal without assigning any reasons thereof.

Mission Director,  
Bihar Horticulture  
Development Society, Bihar,  
Patna

**Disclaimer**

- 1.1 The information contained in the tender document or subsequently provided to Applicants, whether verbally or in documentary or any other form by or on behalf of the Bihar Horticulture Development Society (BHDS), Agriculture Department, Government of Bihar (GoB), is provided to Applicants on the terms and conditions set out in the RFP and such other terms and conditions subject to which such information is provided.
- 1.2 The RFP is not an agreement and is neither an offer nor invitation by the BHDS to the prospective Applicants or any other person.
- 1.3 The purpose of this tender is to provide interested parties with information that may be useful to them in the formulation of their Proposals pursuant to this tender.
- 1.4 Information provided in this tender to the applicants is on a wide range of matters, some of which depends upon the interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Authority accepts no responsibility for the accuracy or otherwise for any interpretation or opinion in the law expressed herein.
- 1.5 BHDS also accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any applicant upon the statements contained in this tender. BHDS may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this tender.
- 1.6 The issue of the tender does not imply that BHDS is bound to select any Applicant or to appoint the Selected Applicant, as the case may be, for the stipulated activities and BHDS reserves the right to reject all or any of the proposals without assigning any reasons whatsoever.
- 1.7 The applicant shall bear all its costs associated with or relating to the preparation and submission of its proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by BHDS or any other costs incurred in connection with or relating to its Proposal. All such costs and expenses will remain with the Applicant and BHDS shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by an Applicant in preparation or submission of the Proposal, regardless of the conduct or outcome of the selection Process.
- 1.8 BHDS and/or its officers, employees disclaim all liability from any loss or damage, whether foreseeable or not, suffered by any person acting on or refraining from acting because of any information including statements, information forecast, estimates or projections contained in this document or conduct ancillary to it whether or not the loss or damage arises in connection with any omission, negligence, default, lack of care or misrepresentation on the part of BHDS and / or any of its officers, employees.

**e-Tender notice for empanelment of the agencies for supplying the planting material of Gooseberry (Aonla), Lemon, Apple Ber, Guava during 2025-26 in the State of Bihar.**

**2. Technical Qualification for Agency: -**

<b>S No</b>	<b>Particulars</b>	<b>Particulars</b>	<b>Required Documents</b>
i.	Agency	May be Agriculture university/ ICAR institutes/ registered/recognized nurseries or their authorized distributors/agent	<b>1. Certificate of Incorporation of the agency</b> <b>2. NHB accreditation certificate/ nursery licence copy</b> <b>3. Authorization letter in case of authorized dealer/ distributor</b>
ii.	Agency's Office	Mention complete address with location of accredited nursery with contact person and mobile number	Document proof of office should be submitted
iii.	Agency's Annual Turn Over	Not less than Rs. 200.00 lakh during last two consecutive financial year, except those agencies whose Nursery is situated in the state of Bihar for which annual turnover will only be Rs. 100.00 lakh for the FY 2022-23 and 2023-24. For the annual turnover Audited Balance Sheet along with annual report and I.T. return of the agency should be submitted as supporting documents.	<b>1. CA certified Audited report/ Audited Balance Sheet and Profit and Loss statement</b> of the agency should be submitted as supporting documents.  <b>2. I.T. return of FY 2022-23 and FY 2023-24 must be submitted.</b> (As per Annexure – VII)
iv.	Experience	Should have at least 2 years' experience as on RFP publish date in the concerned field. Should have at least one government supply order (Attached supply order, invoice bill voucher, concerned payment proof showing in Bank Statement as proof)	<b>Attach the following as proof documents for each assignment completed</b> <b>1. supply order/ work order</b> <b>2. invoice bill voucher</b> <b>3. and concerned payment proof</b> showing in Bank Statement as proof  <b>(Kindly highlight the payment details in the payment proof documents against the each work order.</b> (As per Annexure – VIII)
v.	Document' Cost	Rs. 5000/- (Five Thousand) through online mode	
vi.	Earnest Money Deposit	EMD of Rs. 1,00,000/- (One Lakh) through online mode (NEFT/RTGS will be mandatory for successful bidder	
vii.	Agency's Sale Tax	Furnish copy of GST return with GSTIN number	<b>GST registration certificate</b> <b>GST return file documents of FY 2023-24 if applicable.</b>

viii.	Affidavit	From notary stating that the firm is not blacklisted/ debarred by any State Govt./Central Govt. on account of corrupt or fraudulent practices. (non-judicial stamp paper of Rs. 1,000/ (One thousand)	Submit in annexure v.
ix.	Manufacture unit/ Production Centre	Agency should have its accredited Nursery with sufficient number of mother plants of the given variety or sourced from above nursery.	1.Declaration of availability of variety wise mother plants. 2. Declaration of availability of variety wise fruit plant saplings.

### 3. BHDS rights:

- a. BHDS reserves the right to increase or decrease the quantity, negotiate, accept, distribute the order among two or more agencies or reject any or all the proposal without assigning any reason.
- b. Evaluation Committee of BHDS will discover the price of Planting Materials of given fruit crop on the basis of L1 and may negotiate with the price of L1, if needed. This fixed price after approval of competent authority will be final and applicable to the whole State of Bihar under mentioned schemes.
- c. Evaluation of proposals will be done according to the terms and conditions cited in tender documents under BFR, 2005.
- d. Cost of plants will be paid only after verification of quality and quantity of plants delivered.

### 4. General terms and conditions for empanelment in BHDS:-

- 4.1 Proposal should be submitted only through online e-tender on website: <https://eproc2.bihar.gov.in>
- 4.2 Proposal submitted without relevant papers/documents will be rejected.
- 4.3 The successful agency will have to submit a non-refundable empanelment fee of Rs. 25000/-
- 4.4 5% of the value of the order placed will be deposited to BHDS as a Performance Security deposit.
- 4.5 Telephone No./Mobile No./Email and Full Address of the applicant must be mentioned in proposal documents.
- 4.6 **Failure to supply as per the quality specifications shall result in for forfeiture of EMD, blacklisting, debarring and legal action against the agencies.**
- 4.7 The BHDS is free to evolve strong punitive measure against erring agencies to safeguard the interests of farmers in order to ensure proper utilization of public funds.
- 4.8 The **Technical Proposals** shall consist of all technical details as well as the capacity of the nursery. Technical Proposal should be submitted with latest photographs of the stock of mentioned planting materials with full details of variety and height of the planting materials in the stock mentioned by the bidder. **Financial Proposal** will mention the unit price of specified crop mentioned in the tender document with full details of crop variety and height of the planting material as mention in the Technical Proposal submitted by the bidder.
- 4.9 EMD and document costs will be the part of Technical Proposal only.
- 4.10 Tender document cost of INR 5000/-(**five thousand**) and EMD of INR **1 Lakh** through online mode NEFT/RTGS needs to be submitted on or before the opening of technical bids. Offer without tender documents cost and EMD will not be considered. The earnest money of the technically unsuccessful proposers will be refunded after the rejection of their Proposal and will be retained of the technically successful proposers

up to the time of execution of contract or till the submission of security deposit and signing of agreement, if required.

- 4.11 The **Technical Proposal** along with all required documents for technical qualification should be uploaded/submitted through online e-tender on website <https://eproc2.bihar.gov.in>. Financial proposal should also be proposed on that portal in prescribed form separately.
- 4.12 Price proposed in financial proposal must be inclusive of all taxes and freight for destination etc. at district headquarters (FOR district head- quarters) Financial Proposal will be quoted in figures as well as in words. **In case of any ambiguity in figure amount quoted in words will be considered.** The price quoted of Planting material must be with respect to desired technical specification mentioned in proposal documents along with stock availability and capacity to supply per month must be mentioned.
- 4.13 Conditional proposal will not be accepted.
- 4.14 No claim will be entertained afterwards for any increase in market price or otherwise.
- 4.15 **Terms for Evaluation of Bids:** Prior to evaluation of Proposals, the BHDS will determine whether each Proposal is responsive to the requirements of the tender. A Proposal shall be considered responsive only if:
- It is received in the specified format.
  - It is received by the due date including any extension thereof.
  - It contains all the information (complete in all respects) as requested in the tender document.
  - It does not contain any conditions or qualification.
  - It has paid Rs. 100,000/- (Rupees One Lakh Only) as Earnest Money Deposit (EMD) and tender fee of Rs. 5,000/- (Rupees five thousand Only) through online mode (NEFT/RTGS)
  - It is not non-responsive in terms hereof.
- 4.16 **Technical Evaluation: The Technical Proposals will be opened first** and will be evaluated by the evaluation committee constituted at the society which shall look into Eligibility criteria, compliance of specifications and other Terms & conditions for supply of planting materials. Only those bidders qualifying through the Technical Bid will be considered for financial evaluation.
- 4.17 **Financial Evaluation:** At the second stage, **Financial Proposal of only technically acceptable agencies will be opened**, for further evaluation. Price for different crops' planting material will be discovered on the basis of Least Cost Based System (LCBS). L1 would be considered as the final cost per unit planting material of the different crops. The evaluation committee may negotiate with the price of L1 with technically qualified agencies. The final fixed price after approval of competent authority will be final and applicable to the whole State of Bihar under mentioned schemes. BHDS has all rights to distribute work among technically qualified agencies according to what is the best in the farmers' interest.
- 4.18 Assistant Director Horticulture of concerned districts will release admissible subsidy directly through CFMS portal on the basis of the total number of plants found in the farmers plot during physical verification of the plot (subject to maximum mortality up to 5%). **No interest will be payable on the delayed payment. If any complaint is received from farmer regarding quality of the planting material from planting to verification period of the crop and found correct after inspection then 10% amount of supplied planting material to concerned beneficiaries will be seized and shall result in forfeiture of EMD, blacklisting and legal action against the agency.**
- 4.19 The quality of the supplied planting materials will be monitored by district officials.
- 4.20 **The planting material supplied should be healthy and plant height should be of minimum 2.5 ft-3 ft. Plant saplings should have been propagated through grafting/layering/budding.**

- 4.21. The agency shall submit an affidavit from notary that **"the agency has not been blacklisted by any State Govt./Union Govt. and no legal issues regarding planting material supply is pending in any court as well as the stock mentioned in the financial proposal is correct."**
- 4.22 Mission Director, BHDS, Patna reserves the right to reject/cancel the e-tender at any time if he/she is satisfied that it is desirable to do so in farmer's interest after giving an opportunity to the agency of hearing such. The decision of Mission director, BHDS, Patna shall be final and binding.
- 4.23 Proposers or their duly authorized representatives may be present at the time of opening the Technical Proposal, the time and place for which is indicated in the proposal documents. Time and Place for opening of Financial Proposal shall be announced after technical evaluation and shall be communicated through a notice at the office of the Mission Director, Bihar Horticulture Development Society, Patna.
- 4.24 The uniform price fixed for the abovementioned crop will be valid for one financial year only.
- 4.25 **In case, any confusion/dispute occur due to different interpretation of the statement mentioned in the tender document, the decision of The Mission Director, Bihar Horticulture Development Society, Patna shall be final and binding upon all concerned parties.**
- 4.26 **Any change in the Annexure format specified in the E-proc2, may cause rejection of the bid.**

**Empanelment of the agencies for supplying the planting material of Gooseberry (Aonla),  
Lemon, Apple Ber, Guava during 2025-26 in the State of Bihar**

**Notice for Tender to secure supply of following components through Empanelment**  
**Components: Gooseberry (Aonla), Lemon, Apple Ber, Guava**

**APPENDIX "A"**

Sl. No.	Crop Name	Variety	Area (Ha.)	Requirement of Plants (No)
1	Gooseberry (Aonla)	NA-07(Neelam), Laxmi-52	500	2,00,000
2	Apple Ber	Green, Kashmiri Red	700	1,94,600
3	Lemon	Kagzi, Sai Sarbati	800	4,44,000
4	Guava	VNR BIHI, L-49(Sardar), Lalit	800	2,22,400

**Note:**

1. The number of plants shown in the appendix are only indicative and may be increased or decreased.
2. Plants should be propagated through grafting/ layering/ budding.
3. Plant height should be minimum 2.5 to 3.0 feet.

**(Letter head of the proposer)**

**Name of Firm:**

**Address:**

**Phone No. /Mobile No.:**

To,

**The Mission Director,**  
State Horticulture Mission, Bihar  
2<sup>nd</sup> floor, Krishi Bhawan,  
Mithapur, Patna-800001

Subject: **TECHNICAL PROPOSAL**

**Sir,**

In accordance with the terms & conditions of the notice for **e-Tender notice for the empanelment of the agencies for supplying the planting material of Gooseberry (Aonla), Lemon, Apple Ber, Guava during 2025-26 in the State of Bihar**. I /We submit the **technical proposal** containing the following documents mentioned in checklist. (Please enclosed below documents Serially in proposal to be submitted)

**Check List**

<b>Sl. No.</b>	<b>Activity</b>	<b>Remarks (Yes/No)</b>
1.	<b>Authority Letter (Annexure I)</b>	
2	<b>Information Sheet (Details of firm) (Annexure II)</b>	
3	<b>Details of Earnest Money deposits through online mode</b>	
4	<b>Details of proposal document cost through online mode</b>	
5	<b>Technical Specification (Annexure IV)</b>	
6	<b>Submission of Affidavit (Annexure V )</b>	
7	<b>Photocopy of GSTIN Registration</b>	
8	<b>Photocopy of Income tax return of last two consecutive financial year &amp; PAN Card</b>	
9	<b>Proof of GST return for the last two years</b>	
10	<b>Catalogue/Price List/ Literature (Optional)</b>	
11	<b>Proof of evidence regarding any accredited Nursery or Authorization letter in case of dealership/Distributorship</b>	
12	<b>Proof regarding working experience of last two years in supply of planting material. (As per Annexure – VIII)</b>	
13	<b>Proof of Annual Turn Over of the agency of last two consecutive financial years supported through Audited balance sheet. (As per Annexure – VII)</b>	

Further, it is certified that the information furnished in this proposal documents is true and correct to the best of my/our knowledge & belief. I/we fully understand terms and conditions mentioned and undertake to abide by the terms & conditions and rules & regulations mentioned in the proposal document.

It is also certified that the proposer has never been blacklisted/debarred by Union or any State Government department or institute in any matter and the owners or partners/ directors have never been legally prosecuted & in any legal dispute with Union or any State Government department.

Seal of the firm

Signature of Authorized Signatory  
Name  
Designation  
Dated.....



**(Letter head of the bidder)**  
**AUTHORITY LETTER**

**Mr./Ms./ M/s. ....**  
.....  
..... (Name & address with telephone no. of  
authorised representative) is working with/on behalf of our firm as our authorized  
representative/dealer for the State of Bihar.

**He is authorized to submit, collect & correct all EOI/quotation/project documents  
on behalf of the firm.**

Signature of Authorized Signatory  
Name

Designation

Seal of the firm  
Dated.....

**PROPOSER INFORMATION SHEET**

(General Information to be supplied along with the Proposal)

1. Name of the Item:
2. (a) Name & Address of the firm/ authorized dealer,  
(b) Office address of the firm/authorized dealer in the state of Bihar.  
Telephone No. :
3. (a) GSTIN Registration No. :  
(b) Income Tax PAN No. :
4. Whether the accredited Nursery for the crop available in Bihar (If yes, address with contact person name and mobile no)- : Yes / No

Certified that above information is correct and further certified that the accredited nursery address given is owned by me/ us

Signature of Authorized Signatory  
Name

Designation

Dated.....

Seal of the firm

**DETAILS OF EARNEST MONEY DEPOSIT**

Earnest money through online mode purpose of **Empanelment of the agencies for supplying the planting material of Gooseberry (Aonla), Lemon, Apple Ber, Guava during 2025-26 in the State of Bihar**

NEFT/RTGS.....

Name of the bank.....

Branch.....

Dated.....

Amount (In figures & words).....

.....

Signature of Authorized Signatory  
Name

Designation

Seal of the firm

Dated.....

**DETAILS OF PROPOSAL DOCUMENT COST**

Bid Document cost through online mode as per details enclosed below for the purpose of **supplying the planting material of Gooseberry (Aonla), Lemon, Apple Ber, Guava during 2025-26 in the State of Bihar**

NEFT/RTGS.....

Name of the bank.....

Branch.....

Dated.....

Amount (In figures & words).....

.....

Signature of Authorized Signatory  
Name

Designation

Seal of the firm

Dated.....

**TECHNICAL SPECIFICATIONS**

1. Plant Height :- 2.5 Feet -3 ft (Height should be measured from top portion of the planting pots).
2. Plant should be propagated through grafting/layering/budding.
3. Plant Health :- Plant should be healthy and should be free from all types of diseases and pests.
4. All the plants should be true to the variety & ready to plant.
5. All the plants should be free from all diseases & pests. (A certificate to be submitted at the time of supply)

I / We undertake to make supply of mentioned Plant conforming to above technical specifications.

Signature of Authorized Signatory  
Name

Designation

Seal of the firm

Dated.....

**Submission of Affidavit (For Technical proposal)**

(Through Notary Public on Non-Judicial stamp paper of Rs. 1000.00)

- All the plants of **Gooseberry (Aonla), Lemon, Apple Ber, Guava**. Planting Material are genetically pure/true to the variety/free from all diseases & pests with good health.
- Complete lot of plants of **Gooseberry (Aonla), Lemon, Apple Ber, Guava** Planting Material to be supplied is our own produce at our own nursery.
- Our firm has never been blacklisted/debarred by Govt. of India or any state govt. or institution or SAU

Signature of Authorized Signatory  
Name

Designation

Seal of the firm

Dated.....

**FINANCIAL PROPOSAL**  
**(On Letter head of the proposer)**

**Name of Firm:****Address:****Phone No. /Mobile No.:**

To,

**The Mission Director,**  
State Horticulture Mission, Bihar  
2<sup>nd</sup> Floor, Krishi Bhawan, Mithapur, Patna-800001

Sir,

I / we do hereby propose price for supply of Planting materials in the state of Bihar in accordance with the specifications in all respects and instructions in the Annexures.

Sl. No.	Name of the Plant	Variety	Unit	Unit Price in Rs (In figures & words both)	Available quantity (in nos.)
1	Gooseberry (Aonla)	NA-07, Laxmi-52	No.		
2	Apple Ber	Green, Kashmiri Red	No.		
3	Lemon	Kagzi, Sai sarbati	No.		
4	Guava	VNR BIHI	No.		
		L-49(Sardar), Lalit	No.		

**Price quoted are inclusive of Taxes/Duties like Sales Tax/ VAT/GSTIN, excise duty, Inspection charges etc., if any.**

- **The prices should be quoted in Indian Rupees only**, for material separately, both in figures and words in such a way that interpolation is not possible, and all over-writings should be strictly avoided or rewritten and correction should be duly attested prior to the submission of proposal.
- **The price should include all taxes packing costs, transportation, unloading costs at destination, the beneficiaries in Bihar. Only one price should be quoted for above mentioned plant. Multiple prices for above mentioned plant will not be entertained.**

Signature of Authorized Signatory  
Name

Designation

Seal of the firm

Dated.....

**TURNOVER OF THE FIRM**

<b>S. No.</b>	<b>Financial Year</b>	<b>Annual Turnover of the firm</b>
1.	FY 2022-23	
2.	FY 2023-24	
<b>Average Annual Turnover</b>		

Signature of Authorized Signatory  
Name

Designation

Seal of the firm

Dated.....



**EXPERIENCE OF THE FIRM**

Sr. No	Work Order Name	Date Work Order Issued	Name of the Agency which has issued Work Order	Order Value	Document Submitted (Yes/No)		
					Work/Supply Order	Invoice/Bill Voucher	Highlighted Payment Proof

Signature of Authorized Signatory  
Name

Designation

Seal of the firm  
Dated.....