

**MINUTES OF PRE-BID MEETING**

**Assignment:**

Tender notice of e-Tender Enquiry for empanelment of Agencies/Firms involved in supply/installation of the material required for Roof Top Gardening scheme to assure the availability of the same to the beneficiary for execution of the Roof Top Gardening during 2022-23 in the cities of Patna in Bihar

**Date & Time of Pre-bid Meeting:** 4<sup>th</sup> January 2023 12:00 Noon

**Venue:** Meeting held through online mode.

A Pre-bid meeting on the above assignment was held at 12:00 Noon on 4<sup>th</sup> January 2023 under the chairmanship of Director Horticulture cum Mission Director, BHDS. The list of participants is attached in Annexure - 1. The pre-bid queries submitted, and responses are listed below:

SN	Section / Part of RFP and Page No., Clause	Query/ Request for clarification / modification	Response
1.	PaudhaPrabhandhanSansthan, Hazipur, Vaishali	Request for elaboration, what kinds of documents are required to submit.	As per mentioned in tender document (Authority Letter, Information Sheet, Detail of EMD, Technical Specification of Component, Submission of Affidavit, Proof of experience for supply/installation, GST Registration No and return file, Pan card, Audit Report of FY2019-20 & FY2020-21 with IT return etc.
2.		Please elaborate in any exemption in annual Turnover.	Any Agency/Firm must have to show annual turnover of INR 5 lakhs (minimum) of for two financial years.i.e. FY2020-21 & FY2021-22.
3.	Jaishankar Prasad, Patna	Doing passionate work of Roof Top Gardening on my home roof. Currently, I don't have relevant experience credential to show in Bid. Can I participate in Bid-process?	No change, Same as per tender document.

These Minutes of Meeting shall become part of the tender document. The meeting ended with vote of thanks.



(Nand Kishor)  
Director Horticulture cum Mission Director,  
State Horticulture Mission  
Bihar Horticulture Development Society  
Government of Bihar