

MINUTES OF PRE-BID MEETING

Assignment:

Pre-Bid Opening of e-Tender Enquiry for Operation & Maintenance (O&M) and Handholding of Centre of Excellence (CoE), Desari, Vaishali

Date & Time of Pre-bid Meeting: 23rd September 2022 11:00 AM

Venue: Meeting held through online mode

A Pre-Bid Opening meeting on the above assignment was held at 11:00 AM on 23rd September 2022 under the chairmanship of Director Horticulture cum Mission Director, BHDS. The list of participants is attached in Annexure - 1. The pre bid queries submitted and responses are listed below:

SN	Section/Part of RFP and page No. clause	Query/Request for clarification/modification	Response
Sheel Biotech Ltd, New Delhi			
1	Page No-6, Point No. 2	Management of Centre of Excellence Day to day activities and conflict resolution, if arises. Please elaborate more on conflict resolution.	If CoE operational related conflict will arise, Directorate of Horticulture will resolve issue. If conflict will arise related to agency work, Agency will be sole responsible to handle conflict.
2	Page No-6, Point No. 3	Hiring of Manpower especially Security Guard. Currently Government hired Security Guard & paying their salary.	Agency will be sole responsible to handle security Guard hiring services, their compensation and day to day operation.
3	Page No-7, Point No. 5	Electricity bill payment of entire CoE Building, Area, installed machinery & other infrastructure and new infrastructure if required.	Entire CoE area electricity bill will be payable by Agency.
4	Page No-7, Point No. 6	Establishment of retail Counter at Administrative Building and their maintenance and record keeping of entire sell.	No need to establish new structure. In existing structure, retail counter will be operational near main gate.
5	Page No-7, Point. No. 20	Maintenance of Drip Irrigation, Mini Sprinkle & Micro Sprinkle in entire CoE Vegetables Centre	Only Existing structure will be cover and small maintenance like lateral pipe, day to day maintenance etc will be borne by Agency.
6	Page No-7, Point. No. 22	Landscaping and Garden maintenance of entire campus, Roof top Garden maintenance	Small maintenance of existing structure will be borne by agency.
7	Page No-7, Point. No. 24	Maintenance of High-Tech Poly house their table and bed System, Fan and Pad Maintenance, Pro Tray and production material supply (As per requirement)	In High Tech Poly house, below 25% damage will be maintained by Agency and for above 25 % renovation work will be carried out by the BHDS.

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8	Page No-7, Point. No. 27	Provide Proper Maintenance services to any new structure developed/installed in CoE Chandi during project cycle	New Structure maintenance will be already cover by establishing agency. No need to add details in tender.
9	Page No-7, Point. No. 28	Miscellaneous activities defined by Directorate of Horticulture as per requirement during contract period	No Change, Same as per tender document.
Maa Agrotech, Patna, Bihar			
10	Page No-7, Point. No. 10	Planned Incubation Centre Operational Maintenance after establishment	No Change, Same as per tender document. Maintenance services will be borne by agency.
11	Page No-7, Point. No. 21	Maintenance of Polyhouse structure and replacement of old Poly Sheet from Tunnel, shed net replacement, plastic sheet replacement and their overall maintenance during project cycle	In High Tech Poly house, below 25% damage will be maintained by Agency and for above 25 % renovation work will be carried out by the BHDS.
12	Page No-7, Point. No. 26	Entire Centre of Excellence soil testing, replacement of unfertile soil and annul soil treatment	No Change, Same as per tender document.

These Minutes of Meeting shall become part of the tender document. The meeting ended with vote of thanks.

[Signature]
26/9/22

(Nand Kishor)

Director Horticulture cum Mission Director,
State Horticulture Mission
Bihar Horticulture Development Society
Government of Bihar

[Signature]

Letter No. 2536

Date: 26 September 2022

Annexure – 1: List of participants

SN	Name	Designation / Organization
1.	Shri Nand Kishor, IFS	Director, Directorate of Horticulture, Bihar
2.	Sri Nitesh Kumar Roy	Deputy Director- Planning cum Nodal Officer- Centre of Excellence, Directorate of Horticulture, Bihar
3.	Shri Niranjana Kumar	Community Mobilization cum FPC Promotion Expert, Technical Support Group (TSG), Directorate of Horticulture, Bihar
4.	Sri Vinay Tiwary	Company Representative, Sheel Biotech Ltd, New Delhi
5.	Sri Santosh Jha	Company Representative, Sheel Biotech Ltd, New Delhi
6.	Sri Ganga Prasad	Company Representative, Cimaterol Corporation
7.	Sri Dilip Maharaj	MD, Maa Agrotech, Patna, Bihar