

MINUTES OF PRE-BID MEETING

Assignment:

Tender notice of e-Tender Enquiry for empanelment of Agencies/Firms involved in supply/installation of the material required for Roof Top Gardening scheme to assure the availability of the same to the beneficiary for execution of the Roof Top Gardening during 2022-23 in the cities of Patna in Bihar

Date & Time of Pre-bid Meeting: 22nd August 2022 01:00 PM

Venue:

Meeting held through online mode

A Pre-bid meeting on the above assignment was held at 01:00 PM on 22nd August 2022 under the chairmanship of Director Horticulture cum Mission Director, BHDS. The list of participants is attached in Annexure - 1. The pre-bid queries submitted, and responses are listed below:

SN	Section / Part of RFP and Page No., Clause	Query/ Request for clarification / modification	Response
<i>The Nature Green Organics, Agra, Uttar Pradesh</i>			
1.		Request for elaboration, what kinds of documents are required to submit.	As per mentioned in tender document (Authority Letter, Information Sheet, Detail of EMD along with Bank draft, Technical Specification of Component, Submission of Affidavit, Proof of experience for supply/installation, GST Registration No and return file, Pan card, Audit Report of FY2019-20 & FY2020-21 with IT return etc.
Zen Garden, Patna, Bihar			
2.		Can any Agency/Firm's submit revised unit cost.	No, this tender is for empanelment of Agency. Unit Cost rate is fixed.
3.		Request for detail elaboration on dealership certificate requirement.	Dealership certificate required for that equipment, who are manufactured by other agency like Drip Irrigation Pipe, Fruit Bag and Shed net. Agency must take dealership certificate from concern agency, whose equipment are using in Roof Top Gardening Installation.

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<i>Mobile Agri School & Services, Ranchi, Jharkhand</i>			
4.		Request for exemption of GST Registration no. & Filing, while we are registered as a Trust.	No Exemption, you have to get GST Registration number.
The Living Greens, Jaipur, Rajasthan			
5.		Please elaborate, how much Gangetic soil can apply with Fruit bag and round Spinach growing bag.	Agency can apply and prepare a Fruit bag with maximum 10 kg Gangetic soil and round Spinach growing bag with maximum 5 kg Gangetic soil.
6.		If Fruit Planting material is not available in CoE Desari, Vashali; can be purchased from different Nursery?	If fruit planting material is not available in Desari, Vaisali. Then, Agency can purchase planting material from National Horticulture Board Accredited Nursery with authentic planting material source.
7.		Kindly Clarify name of Aromatic Plant planted in Roof Top Gardening.	Aloe vera, Tulsi, Vasaka, Curry leaf, Lemon Grass and Ashwagandha are the name of Aromatic plants planted in Roof Top Gardening.
8.		Clarify the city area of Patna, where we can implement Roof Top Gardening Scheme	Patna Sadar, Phulwarishrief, Danapur and Sampatchak block area are for implementation of Roof Top Gardening Scheme.
9.		In the Portable Farming System , besides cocopeat (30kg), vermicompost(50kg), Perlite (1kg) per PFS, nothing else has been mentioned. This will be insufficient to fill the PFS, and definitely not 10 Inches depth.	PFS height will be 10 Inches; you have to fill 7 inches growing media out of 10 inches height.
10.		After how many days of installation will the BHO visit the site of the beneficiary? In the last subsidy scheme, this was a big problem. BHO have many other responsibilities because of which they are unable to visit a new site for physical verification and because this un-intentional delay our due payments used to arrive very late.	After fully installation of Roof Top Gardening Unit BHO will visit the site within 7 days.
11.		Kindly provide a checklist of the document that have to be submitted to the ADH office, after installation is complete at the beneficiary's rooftop.	As per mentioned in application portal, companies should submit document for final payment.

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12.		Within How many days of submission of the above-mentioned documents at the ADH office will the payment be received by the company?	After submission of complete document to ADH office, payment process will be completed within 10 Days.
13.		How will the department spread awareness about the Rooftop Gardening subsidy scheme in Patna? We would be happy to participate.	Directorate of Horticulture is spreading awareness through newspaper advertisement, Training, Radio-jungle, Mobile advertisement van etc.
14.		We shall strongly support the initiative being planned by the DoH to regularly organize Training & Orientation Program for prospective beneficiaries. This would be of great help to the prospective beneficiary to deeply understand all the aspects of the scheme.	After empanelment of Agency/Firm's, Directorate of Horticulture will take support in awareness creation from empanel agency.
Rectification in Tender document from Directorate of Horticulture			
15.	Page No. 3, Serial No- 5	Drain Cell Size	HDPE (30 MM)
16.	Page No. 7, Point No- 6 & 13	As mentioned in proposal Agency need to submit two affidavits mentioned in proposal.	Agency have to submit only one affidavit mentioned in proposal as annexure V.

These Minutes of Meeting shall become part of the tender document. The meeting ended with vote of thanks.


 (Nand Kishor)
 Director Horticulture cum Mission Director,
 State Horticulture Mission
 Bihar Horticulture Development Society
 Government of Bihar

No. 2246

Date: 26 August 2022

Annexure – 1: List of participants

SN	Name	Designation / Organization
1.	Shri Nand Kishor, IFS	Director, Directorate of Horticulture, Bihar
2.	Smt Tripti Gupta	Assistant Director Horticulture cum Nodal Officer-Roof Top Gardening, Directorate of Horticulture, Bihar
3.	Sri Vijay Pandit	Assistant Director Horticulture, Patna
4.	Shri Niranjana Kumar	Community Mobilization cum FPC Promotion Expert, Technical Support Group (TSG), Directorate of Horticulture, Bihar
5.	Shri Digamber Singh	Founding Director, The Nature Green Organics, Agra, Uttar Pradesh
6.	Shri Vijay Bharat	Company Representative
7.	Sri Vikash Pal	Company Representative, Mobile Agri School & Services, Ranchi
8.	Sri Prateek Tiwary	Managing Director, The Living Greens, Jaipur, Rajasthan
9.	Sri Amit Kumar	Company Representative, Zen Garden, Patna