

बिहार बागवानी विकास सोसाईटी

(बिहार राज्य बागवानी मिशन)

2nd Floor, Pant Bhawan, Bailey Rd., Patna - 800001, Phone+Fax : 0612-2547772, e-mail : dir-bhds-bih@nic.in website : horticulture.bihar.gov.in

पत्र संख्या- NHM/BHDS/401/2019 1532 /NHM, पटना, दिनांक 15 अक्टूबर, 2019

प्रेषक,

नन्द किशोर, भा०व०से०
निदेशक उद्यान -सह- मिशन निदेशक,
राज्य बागवानी मिशन, बिहार, पटना।

सेवा में,

उप निदेशक (सूचना),
कृषि विभाग, बिहार, पटना।

विषय :- बिहार बागवानी विकास सोसाईटी के अधीन Roof Top Gardening हेतु एजेंसी/फर्म के पंजीकरण हेतु विज्ञापन प्रकाशित करने के संबंध में।

महाशय,

उपर्युक्त विषय के संबंध में सूचित करना है कि बिहार बागवानी विकास सोसाईटी, पटना अन्तर्गत "Request for proposal for Empanelment of Agencies/Firms involved in supply/installation of the materials required for Roof Top Gardening/components to assure the availability of the same to the beneficiary for execution of the Roof Top Gardening Scheme during 2019-20 in the cities of Patna, Gaya, Bhagalpur, Nalanda and Muzaffarpur in Bihar" हेतु विज्ञापन प्रकाशित कर आवेदन आमंत्रित किया जाना है। इस हेतु विज्ञापन विभिन्न समाचार पत्रों में प्रकाशित कराया जाना है।


तदनुसार Roof Top Gardening हेतु एजेंसी/फर्म के पंजीकरण हेतु विज्ञापन की पाँच स्वच्छ टंकित प्रतियाँ सी.डी. सहित इस पत्र के साथ संलग्न कर भेजी जा रही है।

इस विज्ञापन के प्रकाशन का उद्देश्य राज्य के आम उपभोक्ताओं की हितों की रक्षा करना है, इसके प्रकाशन से आचार संहिता के उल्लंघन का मामला नहीं होगा।

अनुरोध है कि विज्ञापन को विभिन्न समाचार-पत्रों में प्रकाशित कराने की कृपा की जाय।

अनुलग्नक :- यथोक्त।

विश्वासभाजन



(नन्द किशोर)

निदेशक उद्यान -सह- मिशन निदेशक,
राज्य बागवानी मिशन, बिहार, पटना।



Govt. of Bihar
Department of Agriculture,
Bihar Horticulture Development Society, Patna
(State Horticulture Mission)

2nd Floor, Pant Bhawan, Bailey Road, Patna-800001

Phone & Fax 0612-2547772, E mail: md-hort-bih@nic.in, dir-bhds-bih@nic.in,

website : horticulture.bihar.gov.in

Request for proposal for Empanelment of Agencies/Firms involved in supply/installation of the materials required for Roof Top Gardening scheme to assure the availability of the same to the beneficiary for execution of the Roof Top Gardening Scheme during 2019-20 in the cities of Patna, Gaya, Bhagalpur, Nalanda and Muzaffarpur in Bihar.

For the holistic development of horticulture as well as timely and smooth execution of the roof top gardening scheme on pucca roof of beneficiaries in 2019-20 in the state of Bihar, Bihar Horticulture Development Society (BHDS), Bihar, Patna invites proposal for empanelment from interested Govt. & Non Govt. Organisations/ Reputed Manufacturers/Authorised dealers/Firms/ Agency/Company having the ability to make available/installation of the material required for Roof Top Gardening based on unit cost of the components already fixed in the scheme. Firms involved in installation of Shadenet House are also eligible to apply.

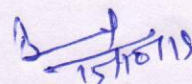
A panel of technically qualified agencies/firms will be prepared by BHDS. Empanelled firms will be eligible to make available as well as installation of the materials required for different activities on fixed unit cost already approved in the Roof Top Gardening scheme to the beneficiaries, executed by BHDS in the state.

The registration to be done in 2019-20 will be valid till the end of financial year. After that, it will be mandatory for the company to renew his registration for every financial year.

The application form along with terms & conditions, TOR etc. can be collected from the State Horticulture Mission Office, 2nd Floor, Pant Bhawan, Patna, Bihar 800001 during all working days from 11:00 am to 5:00 pm. It can also be downloaded from the website horticulture.bihar.gov.in and the filled in application form should be submitted along with all required & necessary documents in the office of Mission Director, Bihar Horticulture Development Society, Patna at any working day.

The last date for submission of the Proposal documents will be 01:00p.m. hrs. on 11.11.2019 and the submitted proposal documents will be opened on the same day at 03:00p.m. in presence of the applicants or their authorised representatives.

It is mandatory for the applicants to submit required registration fees for the desired components in the form of Demand Draft in favour of "Bihar Horticulture Development Society" payable at Patna.


15/10/19

Mission Director

Technical Qualification for Proposer/Agency :-

| | | | |
|-------|-------------------------------|----|---|
| i. | Agency | :- | Should be Govt. Organisation/ Non-Govt. Organisation/ Companies/ reputed manufacturers/authorised dealers/firms/agency |
| ii. | Agency's Office/Godown | :- | Should have office/Godown & after sale service centre and demonstration plot in Bihar. |
| iii. | Agency's Annual Turn Over | :- | Not less than 10.00 lakh during the last financial year. Furnish I.T. returns of concerned financial year with PAN card. |
| iv. | Experience | :- | Should have at least one year experience in Gardening or Landscaping or Roof Top Horticulture or Shadenet installation etc. |
| v. | Document' Cost | :- | Rs. 1000/- (Rs. One Thousand) only. |
| vi. | Earnest Money Deposit | :- | EMD will be Rs. 50,000/- (Rs. Fifty Thousands) only |
| vii. | Empanelment/ Registration Fee | :- | Empanelment/registration fee will be Rs. 25,000/- for one year which will be non-refundable. It will be essential only for finally technically qualified agency. |
| viii. | Agency's Sale Tax | :- | Furnish copy of GST return with GST registration number. |
| ix. | Affidavit | :- | From notary stating that the firm has not been blacklisted/ debarred by any state govt./Central Govt. on account of corrupt or fraudulent practices. |
| x. | Manufacture Unit | :- | Agency should have its own manufacture unit and authorised dealers should have proper authorisation of concerned manufacturers. |
| xi. | Catalogue of the components | :- | Should submit catalogue of the components and its layout design |
| xii. | BHDS rights | :- | <p>BHDS reserves the right to increase or decrease the quantity, distribute the quantity of components among the empanelled agency, accept or reject any or all the proposals without assigning any reason.</p> <p>Evaluation will be done according to the provisions of Bihar Financial Rules, 2005.</p> <p>Admissible subsidy will be transferred under DBT (Direct Benefit Transfer) programme through RTGS after verification of quality/quantity of materials made available & installed to the beneficiary's site.</p> |

List of Components under Roof Top Gardening and its cost with one year complete maintenance already fixed in the scheme & working area of the scheme

| (Value In Rs.) | | | | |
|--|-----------------------|-------------|--------------|---|
| Item | Qty | Rate | Value | Component Details |
| HDPE & Portable Farming System (40 sqr ft growing area + 30 sqr ft walk-around area) | 3 | 11500 | 34500 | 500 kg soil less organic medium |
| | | | | Ms frame |
| | | | | Green Net (120 sqr ft) |
| | | | | Drip system (For 40 sqr ft) |
| | | | | Sub-surface drainage system (For 40 sqr ft) |
| Organic Gardening kit (for 1 year) | 4 | 750 | 3000 | Organic Spray (7 Spray) |
| | | | | Pheromone Trap (1) |
| | | | | Yellow Sticky Trap (1) |
| | | | | Biofertilizer (mid-season) (5 kg) |
| | | | | Biofertilizer (end-season) (5 kg) |
| Virgin Plastic Pot (10 inch) | 15 | 80 | 1200 | With organic medium & Drip |
| Fruit Bag (22 inches X 22 inches X 24 inches) | 10 | 250 | 2500 | Container (22' X 22" X 24") |
| | | | | Drip System |
| | | | | Soil Less Organic Medium (100 kg) |
| Fruit Plants | 10 | 100 | 1000 | Guava/Mango/Papaya/Banana/Anjir with all season maintenance. |
| Sapling Tray (2 Tray/Season) | 4.5 (Hybrid) | 600 | 2700 | Seeds of all Seasonal Veg. Sapling tray (100 Saplings) to be purchased from COE Chandi/Desri at fixed rate. |
| | | | | Soil-Less Organic medium (5 kg) |
| Hand Sprayer | 1 | 150 | 150 | 1 Liter |
| Khurpi | 2 | 100 | 200 | For deep hoeing |
| On-Site Support Visit of Agri Expert & Training | 24 | 200 | 4800 | Twice a Month |
| Total | | | 50050 | |
| | Say as 50000/- | | | |

Note :- Installation of all components production peak chart, crop plan, crop seedlings, technology transfer and other detailed and related component should be provided by Agency/Company at proper time on annual basis. Above quantity may be increase or decrease as per requirement.

Working Area :- Town area of Patna, Muzaffarpur, Nalanda, Gaya & Bhagalpur.

General terms & conditions for empanelment :-

1. It will be mandatory for the applicant to perform all the jobs as assigned in the scheme during installation of the Roof Top Gardening on beneficiary pucca roof for successful running of that garden throughout one year.
2. Manufacturer/Authorised Dealer/ Firms/ Agency/Govt. & Non-Govt. Organisation/Companies applying for empanelment should have at least one year experience in the field of gardening or land scaping or roof top horticulture on shadenet installation. of supplying/installation the concerned components as per their proposal for empanelment. Work order/experience certificate issued from Govt. or Non Govt. Organisation should be attached with proposal in support of experience, which clearly indicates firm's name and volume supplied with componentwise unit price & payment.
3. The following papers/documents must be attached with Proposal.
 - a. Registration Certificate and detailed information of factory, firm/Company etc. as well as product catalogue of Manufacturer/Authorised Dealer/ Firms/ Agency/Govt. Organisation / Company shall be attached with EOI.
 - b. Certificate issued by manufacturer being authorised dealer as well as registration certificate of organisation and product catalogue must be attached with proposal.
4. Proposal submitted without relevant papers/documents will be rejected.
5. The firm should have its own manufacturing unit, plant and machinery etc and authorized dealer should have proper authorization of concerned manufacturers.
6. Brand name/specification/warranty period of each component must be mentioned in Proposal.
7. The annual turnover of the firm must be Rs. 10.00 lakh for the last one year. For the annual turn over Audited balance sheet along with annual report and I.T. return should be submitted as supporting documents.
8. The firm should furnish a copy of GSTIN registration number and GST return receipt of last year with proposal.
9. The successful agency should have to submit annual empanelment fee of Rs. 25,000/- (Twenty Five thousand) in the form of demand draft payable to **Mission Director, Bihar Horticulture Development Society, Patna**. The annual empanelment fee is non refundable.
10. If any trade discount is claimed it must be mentioned in Proposal.
11. Telephone No./Mobile No./Email and Full Address of the applicant must be mentioned in proposal.
12. Manufacturing unit/authorized dealer point may be inspected before approval as and when Mission Director, BHDS feel necessary to ensure the performance and quality of the product.
13. In the event of any complaint regarding after sales service and in case of supply of defective/sub standard material, the empanelled firm shall have to rectify the defects within a period of 15 days.
14. The BHDS is free to evolve strong punitive measure against erring companies to safeguard the interests of farmers in order to ensure proper utilization of public funds.

15. The material should be as per the quantity and quality as specified in the list of component under Roof Top Gardening. Failure to supply as per the specified quantity & quality shall result in forfeiture of EMD, blacklisting and legal action against the company.
16. Proposal for empanelment shall consist of all technical details along with commercial terms and conditions.
17. **Earnest Money Deposit (EMD)** of Rs. 50,000/- (Fifty Thousand) should be furnished in the form of Demand Draft in favour of **BIHAR HORTICULTURE DEVELOPMENT SOCIETY** payable at any nationalised bank situated at **Patna (Bihar)** town. The earnest money of the technically unsuccessful firms will be refunded after the rejection of their Proposal and will be retained from the successful firms up to the time of execution of contract, till the submission of security deposit and signing of agreement.
18. EMD will be the part of technical proposal.
19. **Proposals shall be submitted in sealed envelope duly superscribed as "Proposal for empanelment to make available/installation the material for different activities of Roof Top Gardening to the beneficiaries on unit cost of components already fixed under schemes and addressed to Mission Director, Bihar Horticulture Development Society, Patna."**
20. All the **Proposal** documents should be signed by the **authorized person, carrying the prescribed letter of authority** and his full name and status should be indicated below his signature with the seal of agency/company/firm.
21. Conditional proposal will not be accepted.
22. No claim will be entertained afterwards for any increase in the market price or otherwise.
23. **The proposal for empanellment will be opened** and will be evaluated by the evaluation committee at the society. Only such proposal will be evaluated in which required Earnest Money and Proposal document cost are deposited along with the Proposal and that meets other conditions of the proposal. Evaluation of the Proposal shall be carried out by a committee constituted by the Society, which shall look into compliance of specifications and of other conditions of PROPOSAL enquiry.
24. A tri-partite agreement on non-judicial stamp of Rs. 100.00 would be made mandatory for functional working to make available/installation of any component mentioned in PROPOSAL between concerned Assistant Director Horticulture, District Horticulture Office of the district, farmer/Applicant and firm with the following points :-
 - i. The companies shall have to be make available material at the Roof Top of Farmers of the state as per terms and conditions mentioned in agreement. No other charges such as octroi, packing, forwarding, freight, insurance, loading and unloading, clearance etc. will be allowed.
 - ii. The purchaser and the agency shall make every effort to resolve amicably by direct negotiation, in case of any disagreement or dispute arising between them under or in connection with the purchase, shall be settled under the Court of Law within its jurisdiction at concerned district head quarter.

- iii. The agencies shall have the full responsibility so far as the final work orders given by ADH in this regard to beneficiaries.
 - iv. Components material should be as per the quantity and quality as specified in the list of component under Roof Top Gardening. Failure to supply as per the quantity and quality as specified shall result in forfeiture of EMD, blacklisting and legal action against the agencies.
25. The firm shall submit an affidavit on Non-Judicial stamp of Rs. 500.00 from notary that "the company has not been blacklisted by any State Govt./Union Govt. or Organisation".
26. Payment against Bill/voucher invoice shall be done under DBT (Direct Benefit Transfer) programme only. No interest will be payable on the delayed payment. If any complaint is received from beneficiary regarding quality of the material/components found true after enquiry then security deposit if any will be seized and shall result in forfeiture of EMD, black listing and legal action against the agency. BHDS/DHDS will release admissible subsidy under DBT programme only on the basis of total quantity found with the beneficiary during physical verification.
27. Mission Director, BHDS, Patna reserves the right to reject/cancel the empanelment of firm at any time if he/she is satisfied that it is desirable to do so in farmers interest after giving an opportunity of hearing such an applicant. The decision of Mission director, BHDS, Patna shall be final and binding.
28. **Proposal should be addressed to Mission Director, State Horticulture Mission, Directorate of Horticulture, Department of Agriculture, 2nd Floor, Pant Bhawan, Bailey road, Patna and must reach on or before the date & time mentioned in the Enquiry notice.**
29. **Proposal can be sent by post /courier/or by hand. In case of delivery in person, the document may be dropped in the proposal box kept for this purpose at the Mission Director's office at the address mentioned above.**
30. **Proposal received late after due date and time, will be rejected. The Bihar Horticulture Development Society will be in no case responsible for late delivery or non-delivery of Proposal documents due to postal delay etc.**
31. Proposers or their duly authorized representatives may be present at the time of opening the sealed Proposal, the time and place for which is indicated in the enquiry notice.
32. Participation in for the empanelment will automatically imply the acceptance, on part of the participating Government agency/firm /company, of all the terms and conditions of this enquiry notice.
33. The Bihar Horticulture Development Society reserves the right to accept/revise/change or reject any proposal or all at any time without assigning any reason thereof.
34. It is necessary for qualified firms to produce the sample of components to the BHDS within 15 days of opening the proposal date. If any qualified firms fail to produce sample of the components to the BHDS within stipulated time their empanelment may be treated as rejected.
35. Any legal dispute if arises, will be settled at Patna jurisdiction only.

(Forwarding Letter of Proposer)

Name of Firm:

Address:

Phone No. /Mobile No.:

To,

The Mission Director,
State Horticulture Mission, Bihar
2nd floor, Pant Bhawan,
Bailey Road,
Patna-800001

Sir,

Subject: **Submission of proposal for empanelment.**

In accordance with the terms & conditions of the enquiry notice to make available/ installation of **Roof Top Gardening (MENTION THE COMPONENT NAME)** to the beneficiary of schemes in the state.

I /We submit the **proposal** containing the following documents;

- 1. Authority Letter** (Annexure I)
- 2. Information Sheet** (Details of company) (Annexure II)
- 3. Details of Earnest Money** along with **Bank Draft** (Annexure III(a))
- 4. Details of Proposal document cost and draft/Original copy of money receipt** (if purchased in person) (Annexure III(b))
- 5. Technical Specification of Component** treated as (Annexure IV)
- 6. Submission of Affidavit** (Annexure V)
- 7. Proof of Experience for supply/installation**, as indicated in Section 3
- 8. Photocopy of GST in registration & GST return of last financial year.**
- 9. Photocopy of Income tax PAN Card No. and IT return of last financial year**
- 10. Catalogue/Literature**(Optional)
- 11. Balance sheet of last financial year 2018-19**
- 12. Affidavit mentioning that the firm has not been black listed by any union or State Government in any matter.**

Further, it is certified that the information furnished in this PROPOSAL documents is true and correct to the best of my/our knowledge & belief. I/we fully understand terms and conditions mentioned above and undertake to abide by the terms & conditions and rules & regulations mentioned in the enquiry notice document.

It is also certified that the firms has not been blacklisted by any Union or State Government department or institute in any matter and the owners or partners/ directors has never been legally prosecuted & in any legal dispute with any Union or State Government department.

Signature of Authorized Signatory

Name

Designation

Seal of the company

Dated.....

(Letter head of the proposer)

AUTHORITY LETTER

M/s.

.....

..... **(Name & address with
telephone no. of dealer) is working with/on behalf of our company
as our authorized representative/dealer for the State of Bihar.**

**He is authorized to submit, collect & correct all
proposal/quotation/project documents on behalf of company.**

Signature of Authorized Signatory

Name

Designation

Seal of the company

Dated.....

PROPOSER INFORMATION SHEET

(General Information to be supplied along with the PROPOSAL Document)

Date of Opening of PROPOSAL –; 03.00 p.m.

1. Name of the Item/components :

2. Name & Address of the firm/ authorized dealer :

Telephone No. :

3. (a) G.S.T. in Registration No. (GST) :

(b) Income Tax PAN No. :

4. Whether Service facilities available in Bihar (If yes,
address of service center) : Yes / No

5. Address with telephone no./e-mail/web address
where production centre(s)/Godown is situated

Certified that above information is correct to the best of my knowledge and belief.

Signature of Authorized Signatory

Name

Designation

Seal of the company

Dated.....

DETAILS OF EARNEST MONEY

Earnest money as per details below is enclosed for the purpose of empanelment to make available/installation the components as specified under Roof Top Gardening to the beneficiary of the schemes in the state at fixed unit cost already approved in the scheme.

Bank Draft No.....

Name of the bank.....

Branch.....

Dated.....

Amount (In figures & words).....

.....

Signature of Authorized Signatory

Name

Designation

Seal of the company

Dated.....

DETAILS OF PROPOSAL DOCUMENT COST

(Not applicable for PROPOSAL Documents purchased in person)

PROPOSAL document cost as per details below is enclosed for the purpose to make available/installation the components as specified under Roof Top Gardening to the beneficiary of the schemes in the state at fixed unit cost already approved in the scheme.

Bank Draft No.....

Name of the bank.....

Branch.....

Dated.....

Original copy of money receipt (if purchased in person)

Amount (In figures & words).....

.....

Signature of Authorized Signatory

Name

Designation

Seal of the company

Dated.....

Submission of Affidavit (For Technical Proposal)

(Through Notary Public on Non-Judicial stamp paper of Rs. 100.00)

- Our firm is ready to make available/install the component as per quantity and quality specified in Roof Top Gardening mentioned in Enquiry notice for empanelment on unit cost of the component already fixed in the Roof Top Gardening schemes, providing after sales services as well as system maintenance in the Roof Top Gardening.
- Our firm has never been blacklisted by Govt. of India or any state govt.
- No legal issues regarding supply/installation
(mention the name of component) is pending in any court. (If any legal issues are pending the regarding detail should be explained separately)