

MINUTES OF PRE-BID MEETING
BIHAR HORTICULTURE DEVELOPMENT SOCIETY
2nd Floor, Krishi Bhawan, Mithapur, Patna - 800001

Tender Title:	Short e tender For Request for Proposal (RfP) for selection of event management agencies / companies for AAM Mahotsav 2022
Date & Time of Pre-bid Meeting	13.06.2022, 11:00 am
Venue:	Directorate of Horticulture, Department of Agriculture, 2nd Floor, Krishi Bhawan, Mithapur, Patna - 800001

A Pre-Bid meeting for Request for Proposal (RFP) for selection of event management agencies / companies for AAM Mahotsav 2022 was held on 13th June 2022 at 11:00 hrs under the chairmanship of Dr. Rakesh Kumar, Dy. Director (Horticulture), Directorate of Horticulture. The pre bid queries submitted and responses are as listed below:

Section/Part of RFP and page No. clause	Query/Request for clarification/modification	Response
Clause 6: Scope of Work, Point 1.1	1. The size of Big Gate Customize is not clear and What is the height of the main gate	AAM Mahotsav 2022 is being organized at Gyan Bhawan, Patna, Bihar. The size and height would be as per the existing gate. Site may be visited
Clause 6: Scope of Work, Point 1.1	2. What does it mean by Theme decoration	Theme based decoration would only be around Mango as it is AAM Mahotsav
Clause 6: Scope of Work, Point 4	3. Total no of stalls is 10 but component wise no of stalls is required	Total no of stalls will be 10 as per RFP. Component wise no of stalls will be communicated to selected bidder
—	4. What is the total budget for entire AAM Mahotsav and what is the Budget for trophy/Memento	The total budget for entire AAM Mahotsav is approx. 23 Lakh including GST. For trophy /Memento, the bidder has to quote as per the format of financial quote.
Clause 6: Scope of Work, Point 12(12.6)	5. On what theme 3D-Logo has to be made?	It has to be made on AAM Mahotsav



Section/Part of RFP and page No. clause	Query/Request for clarification/modification	Response
-	6. Please make clarity on no of Entry/ Exit points	AAM Mahotsav 2022 is being organized at Gyan Bhawan, Patna, Bihar. No of entry/ exit would be as per the existing entry/exit points in Gyan Bhawan. Site may be visited
Clause 7: Manpower Strength (The bidder should have its own manpower strength of at least 20 persons.)	7. How to verify that bidder has 20 manpower on its payroll. Is any proof required?	As per Annexure D of tender- Undertaking for Total number employees in payroll of the organization should be submitted with technical bid
-	8. Please consider only those bidders who participate in pre-bid?	No change
Clause 6: Scope of Work, Point 4	9. What to do in Internal designing of Big Gate	Bidder has to provide internal fabrication design for the hall and has to be submitted with RFP in the form of PPT
Clause 6: Scope of Work,	10. Date for Genset and how many stalls u have required	GEN SET is required for 2 days on 25 th and 26 th of June 2022. Total no of stalls is 10 as mentioned in RFP

Note: The Pre-bid meeting document shall now become part of the tender document.

दिनांक - 15/6

दिनांक - 13/6/2022



(Nand Kishor)

Director Horticulture cum Mission Director,
State Horticulture Mission
Bihar Horticulture Development Society
Government of Bihar